



360 Main St. • Delta, Colorado 81416 • Phone (970) 874-7566 • Fax (970) 874-8776

Council may take formal action on any item appearing on this Agenda. However, formal action WILL NOT be taken at this meeting on any item of business first identified during the course of the meeting as a change to the Agenda, other business, or Citizen, Councilmember and Staff Comments.

A G E N D A

**Delta City Council
Regular Meeting**

**November 17, 2015
7:00 p.m.**

- A. Pledge of Allegiance**
- B. Changes to the Agenda**
- C. Minutes**
- D. Citizen Comments**
- E. 2015 Status of Fort Uncompaghre/Interpretive Association of Western Colorado**
- F. Citizen Request for Approval to Block Storm Gutter**
- G. Public Hearing: 2016 Budget**
- H. Resolution #4, 2015; Setting the Mill Levy**
- I. Resolution #5, 2015; Adopting the 2016 Budget**
- J. Ordinance #8, 2015; First Reading
2016 Appropriations**
- K. Public Hearing: Special Events Permit Application; Delta County Memorial
Hospital Foundation**
- L. Retail Liquor Store License Renewal; Petersons Liquor**
- M. Purchase of Used Digger Truck**
- N. Housing Demolition Project Award**
- O. City Hall Renovation Project Award**
- P. City Attorney Comments**
- Q. City Manager Comments**
- R. Councilmember Comments**

Item A:

Pledge of Allegiance



Item B:

Changes to the Agenda

Mayor Ed Sisson called the meeting to order at 5:00 p.m. Also present were Councilmembers Bill Raley, Robert Jurca, Mary Cooper, and Ray Penick along with Gary Suiter with Mercer Group. A meeting notice was posted in the south window at City Hall at least twenty-four hours prior to the meeting.

Executive Session

It was moved by Councilmember Jurca and seconded by Councilmember Penick to convene an Executive Session or discussion of a personnel matter under CRS Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. All in favor, motion carried.

At 5:01 p.m., Mayor Sisson recessed the Regular Meeting and convened the Executive Session.

At 5:52 p.m., the Mayor reconvened the Regular Meeting and announced that the Executive Session had been concluded. He stated that in addition to himself, the participants in the Executive Session were Councilmembers Mary Cooper, Robert Jurca, Ray Penick and Bill Raley, as well as Gary Suiter with Mercer Group. For the record, the Mayor asked any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive Session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record. No concerns were stated.

The meeting was immediately adjourned

Jolene E. Nelson, CMC, City Clerk

Mayor Ed Sisson called the meeting to order at 7:00 p.m. Also present were Councilmembers Bill Raley, Robert Jurca, Mary Cooper, and Ray Penick along with Interim City Manager Glen Black and City Attorney David McConaughy. A meeting notice was posted in the south window at City Hall at least twenty-four hours prior to the meeting.

Pledge of Allegiance

The Mayor led everyone present in the Pledge of Allegiance.

Changes to the Agenda

There were none.

Minutes

It was moved by Councilmember Jurca and seconded by Councilmember Penick to approve the minutes of the October 20, 2015 regular meeting as submitted by the Clerk. All in favor, motion carried.

Citizen Comments

There were none.

Public Hearing: Special Events Permit Application; Delta Elks Lodge #1235

The Mayor recessed the regular meeting and convened a public hearing.

The Clerk reported that the Delta Elks Lodge #1235 has submitted a Special Events Permit Application for their fund raising event scheduled for November 21, 2015. They had previously submitted an application with the wrong date listed. The State is requiring them to resubmit requiring this public hearing. The application is complete and all fees have been paid. A sign was posted at the site notifying the public of this hearing as requiring by law. No comments have been received.

The Mayor called for public comment, when there was none he closed the public hearing and reconvened the regular meeting.

It was moved by Councilmember Raley and seconded by Councilmember Penick to approve the Special Events Permit for Delta Elks Lodge #1235 for November 21, 2015. All in favor, motion carried.

Club Liquor License Renewal; BPOE Lodge #1235

The Clerk stated that the Delta Elks Lodge #1235 has submitted their Club Liquor License Renewal. The application is complete and all fees have been paid. The police department is recommending renewal.

Regular Meeting, Delta City Council, November 3, 2015 (cont.)

Club Liquor License Renewal; BPOE Lodge #1235

It was moved by Councilmember Cooper and seconded by Councilmember Jurca to approve the Club Liquor License Renewal for BPOE Lodge #1235. All in favor, motion carried.

Hotel/Restaurant Liquor License Renewal; Fiesta Vallarta Delta, Inc.

The Clerk stated that Fiesta Vallarta Delta Inc. has submitted their hotel/restaurant liquor license renewal. The application is complete and all fees have been paid. The police department is recommending renewal.

It was moved by Councilmember Jurca and seconded by Councilmember Penick to approve the hotel/restaurant liquor license for Fiesta Vallarta Delta, Inc. All in favor, motion carried.

Hotel/Restaurant Liquor License Renewal and Report of Change; Devil's Thumb Golf Course

The Clerk reported that Devil's Thumb Golf Course has submitted their hotel/restaurant liquor license with optional premises renewal. She also reported that a report of changes has been submitted regarding the management change. Ken Brown was subject to a background investigation as required by law and no record was found. The applications are complete and all fees have been paid. The police department is recommending renewal.

It was moved by Councilmember Penick and seconded by Councilmember Raley to approve the hotel/restaurant liquor license renewal and report of changes. All in favor, motion carried.

Report of Changes; Delta El Tapatio, Inc.

The Clerk stated that Delta El Tapatio, Inc. has submitted a report of changes. They are requesting the change in manager. The application is complete and all fees have been paid. Staff is waiting for the results of the background investigation from the Colorado Bureau of Investigations for the new manger Cesar Velazquez. Staff would recommend approval contingent upon receiving favorable results from the background investigation.

It was moved by Councilmember Cooper and seconded by Councilmember Raley to approve the report of changes contingent upon receiving favorable results from the background investigation on Cesar Velazquez. All in favor, motion carried.

Retail Liquor Store Renewal; Grand Valley Liquors

The Clerk stated that Grand Valley Liquors has submitted their retail liquor store license renewal. The application is complete and all fees have been paid. The police department is recommending renewal.

It was moved by Councilmember Jurca and seconded by Councilmember Penick to approve the retail liquor store license renewal for Grand Valley Liquors. All in favor, motion carried.

Regular Meeting, Delta City Council, November 3, 2015 (cont.)

City Manager Finalists

Mayor Sisson stated that there are four candidates Council is announcing tonight. He explained that there may be one additional candidate announced next week.

The following four candidates were announced:

- Don Gaeddert
- Dan Hamsmith
- George Korthauer
- Dana Schoening

Mayor Sisson stated that interviews will take place November 23 and 24, 2015.

Councilmember Cooper commended Mercer Group for doing a good job in getting 45 applicants and narrowing it down to five finalists.

City Attorney Comments

There were none.

City Manager Comments

City Manager Glen Black requested Utilities Director Steve Glammeyer to give Council an update on the Fall Cleanup.

Mr. Glammeyer reported that most of the cleanup is complete, there is still some brush left to pick up. He explained that bagged leaves will still be picked up for the next few weeks. He reported that staff picked up 75.73 tons of trash and junk compared to 71.30 tons last year.

Manager Black stated that he attended the CCUA conference with Mr. Glammeyer and they received information regarding broadband, franchise agreements and pole agreements. The information is going to be useful moving forward with broadband and franchise agreements.

Manager Black also stated that at the next Council meeting the following items will be presented:

- Final budget to be adopted.
- Interpretive Association of Western Colorado update on Fort Uncompaghre.
- Proposals for the City Hall remodel design.

Councilmember Comments

Councilmember Cooper commented on the trick or treating on Main Street. She also has seen some positive things going on at the golf course.

Ms. Cooper stated that she has been on the Project 7 board for several years now. She believes it is important for the City of Delta to maintain that position on the board. She recommended appointing Steve Glammeyer to the board.

Regular Meeting, Delta City Council, November 3, 2015 (cont.)

Councilmember Comments (cont.)

There was consensus to appoint Steve Glammeyer to the Project 7 Board.

Executive Session

It was moved by Councilmember Jurca and seconded by Councilmember Cooper to convene an executive session for a conference with the City Attorney for the purpose of receiving legal advice on specific legal questions under CRS Section 24-6-402(4)(b) and for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under CRS Section 24-6-402(4)(e). All in favor, motion carried.

At 7:15 p.m., Mayor Sisson recessed the Regular Meeting and convened the Executive Session.

At 7:37 p.m., the Mayor reconvened the Regular Meeting and announced that the Executive Session had been concluded. He stated that in addition to himself, the participants in the Executive Session were Councilmembers Mary Cooper, Robert Jurca, Ray Penick and Bill Raley, as well as City Manager Glen Black and City Attorney David McConaughy. For the record, the Mayor asked any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive Session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record. No concerns were stated.

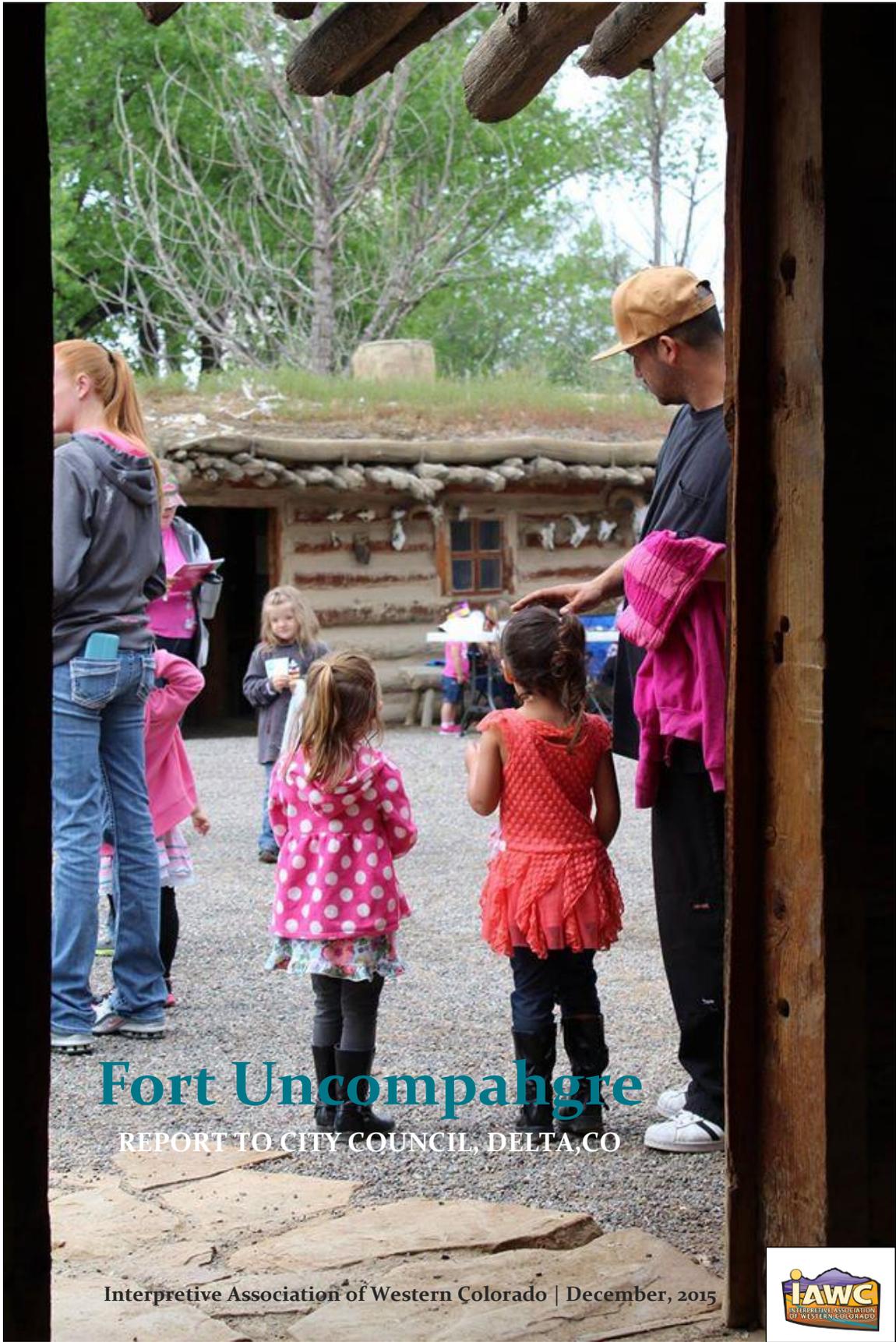
The meeting was immediately adjourned.

Jolene E. Nelson, CMC, City Clerk

Item D:

Citizen Comments





Fort Uncompahgre

REPORT TO CITY COUNCIL, DELTA, CO

Interpretive Association of Western Colorado | December, 2015



Background

The Interpretive Association spent much of 2014 exploring the possibility of operating Fort Uncompahgre. Through a series of stakeholder meetings, the IAWC worked to establish a vision, mission and goals for utilizing the existing Fort Uncompahgre at Confluence Park as a Public Lands Information Center and a potential National Historic Trails Center for the Old Spanish Trail, with an ultimate goal of establishing the Two Rivers Discovery Center. The business plan developed with the stakeholders outlined a five-year plan for turning the vision into reality.

In December, 2014, after working with city staff, the IAWC Board presented a proposal to the Delta City Council to enter into a Memorandum of Understanding. As part of the MOU, the IAWC reports annually to the City Council. The IAWC is pleased to report the progress and successes in 2015.

Infrastructure Improvements

City staff has done basic maintenance on the Fort and the grounds. In an effort to improve visitor experiences as well as improve the facilities, IAWC undertook a series of improvements to the grounds and buildings, outlined below.

Grounds:

- Native plant garden restored
- New gravel placed on entrance path to Fort
- Invasive species (tamarisk, Russian olive) removed inside Fort and along River Trail
- New fence on west side of Fort (1/2 funded by Delta County)
- Excavation work to level, clear and remove tamarisk stumps
- Excavate and level areas in and around the Fort
- Dispersed wood chips from invasive species as road base material
- Moved all the wood piles away from buildings
- Removed hazard tree
- Extended the wood fence on the east side of the Fort

Visitor Center building:

- Fascia boards replaced on the east side
- Re-screened doors
- Back door removed and trimmed
- Built and installed wood frames over white plastic windows
- Installed new phone system, credit card machine and cash register
- Relocated and refreshed the retail store
- Serviced security system – replaced 12 volt battery

Fort:

- Serviced security system – replaced 12 volt battery

- Re-hung Fort entrance gate
- Lowered lock hinge on Hide room
- Restored bellows in Blacksmith shop
- Repaired leak on the north end of kitchen roof
- Secured the fence on the exterior of the Blacksmith shop
- Built a new pen for turkeys
- Finished the outdoor horno oven
- Installed a teepee village
- Chinked the front of the kitchen
- Extended the east side exterior fence
- Installed temporary shade in and around the Fort
- Evaluated and cleaned the four long guns/rifles
- Fumigated the Hide Room – removed and treated 142 Hides

Signing and Visitor Information:

- Installed nine new directional signs
- Installed original Fort Uncompahgre metal sign at entrance to bridge
- Installed wayfinding sign post, dog park, boat ramp, river trail, teepee village Fort, etc
- Updated and maintained kiosk at entrance to restrooms
- New Fort brochure
- New self-guided Fort tour booklet
- Acquired traveling interpretive exhibit courtesy of the Old Spanish Trail Association (42) signs
- Launched Fort Website and Facebook
Fortuncompahgre.org
https://www.facebook.com/uncompahgre/?ref=aymt_homepage_panel
- Created 4 short videos and uploaded to YouTube
- Revised information Google Maps – NEW address and telephone number

Grant Funding

IAWC worked with the Tamarisk Coalition and was successful in receiving a \$15,000 grant from the Colorado Water Conservation Board for the removal of the tamarisk and Russian olive trees in and around the Fort. A team of Colorado Youth Corps members (crew of ten) was hired to perform the work. Eight 10-hour days resulted in the removal of the tamarisk and Russian olive trees and all the stumps were treated with herbicides.

IAWC applied for and received a GOCO grant to study the feasibility of expanding the educational footprint of the Fort. The study will determine the opportunity to use the island located north of the Fort as an outdoor lab and classrooms for school children. Proposed access would be a hanging bridge and a zip-line. This would allow the IAWC to develop the Two Rivers Discovery Center, expanding the opportunities for underprivileged children to experience outdoor recreation and history right in their own backyard.

The National Park Service Grant Foundation is in the process of awarding a \$25,000 grant for planning and installing new directional and interpretive wayfinding signs at two Old Spanish Trail trailheads. The grant includes a dedication ceremony and an annual event promoting awareness of the Old Spanish Trail. IAWC is administering the grant funds.

School Programs

Schools from around the region sent students to visit Fort Uncompahgre. Successful school tours were conducted in May, June, September and October. Students representing Aspen, Carbondale, Glenwood Springs, Rifle, Parachute, Grand Junction, Fruita, Gunnison, Telluride, Ridgway, Montrose and Delta County experienced Western Colorado history from the perspective of the fur traders in the 1820's to 1840's and their role in settling western Colorado. The Fort hosted 70 school tours (a total of 1850 4th Graders) and the Delta Back Pack program with over 400 three- to five-year-old's and their families. Included in the tours were several private schools.

Public Programs and Events

The Fort officially opened to the public June 13th following a VIP party for the Old Spanish Trail National Association, which held its annual board meeting in Delta on June 12th. Opening weekend was ushered in with re-enactors from Bent's Old Fort in attendance as well as the volunteers who would ultimately make the season a success. The Fort and Visitor Center were open to the public seven days a week from June 13 through September 30. Several events were held during that time, including book-signing events with authors Ken Reyher and Sally Crum, several Saturdays at the Fort events and a flag-retirement ceremony on closing day. There will be a Christmas at the Fort event on December 4th following the Delta Parade of Lights @ 7pm. Volunteers will bring the Fort to life with 300 luminaires lighting the pathways and the interior of the Fort. Santa will in the Trade Room greeting children. Traditional Music and a tree lighting ceremony will be part of the festivities.

Volunteers

Twenty-seven volunteers contributed 1282 hours. Duties included operating the Visitor Center, taking admission fees, working in the Gift Store, restoring the Native Plant Garden, Misc. maintenance and repairs. Volunteering as re-enactors for Saturdays at the Fort, hauling off tamarisk stumps, cutting down dead trees, chopping weeds, building fence, getting the VC ready to open to the public, installing signs, setting up the tepee village. The value of the volunteer hours is calculated using the Colorado average from VolunteeringinAmerica.org. A total of 1282 hours x \$22.55 equates to \$28,909 in services provided by volunteers to the Fort and community. According to a report from IndependentSector.org, it is very difficult to put a dollar value on volunteer time. Volunteers provide many intangibles that cannot be easily quantified. For example, volunteers demonstrate the amount of support an organization has within a community, provide work for short periods of time, and provide support on a wide range of projects. IAWC is pleased and honored to have had the volunteer commitment this year in making the Fort operation successful.

Financials

The Board of Directors committed a one-time grant of \$10,000 toward the Fort operations to make the first year operations work. Revenues and expenses for the Fort are detailed below and a proposed budget for the 2016 operations is in the works.

Revenue		Expenses	
School Tours	\$ 4,332	Salary & Travel	\$ 8,496
Gift Shop Sales	\$ 3,724	Contract labor	\$ 2,110
Daily Admissions	\$ 2,003	Advertising & brochures	\$ 2,318
Donations to Feed Animals	\$ 263	Materials and Repairs	\$ 4,888
IAWC Contribution	\$10,000	Merchandise	\$ 1,641
		Cash register, credit card fees, related costs	\$ 942
TOTAL:	\$20,322	TOTAL:	\$20,395

Lessons Learned in 2015

With the first year of operations coming to a close, several lessons have been learned.

- Highway and road signage is needed to attract visitors to the Center
- Expand the Fort Season to include the month of October
- Use Tour Guides for School Tours Only
- Train docents to provide Public Tours
- Provide more opportunities for the Volunteers
- Instead of the Fort being open 7-days per week. Open Tuesday – Saturday. Closed Sunday & Monday
- Hire a part-time Fort Curator to keep the cabins cleaned and to maintain and keep track of the furnishings and inventory.

2016 outlook is bright for the Fort

- Launch 4th-Grade Rendezvous – October – Providing Pioneer and Trapper skills
- Host school tours – April –May – September - October
- Blessing of the Animals – May – Animals arrive at the Fort
- Fort opens to the Public - June
- Three-day encampment at the Fort- May
- Christmas at the Fort
- Expand Meet Me at The Fort – Saturdays to the 2nd & 4th Saturday of each month beginning June thru October
- Hire a full-time Vista employee in cooperation with Montrose BLM office
- Launch – Two Rivers Discovery Center
- Start the process to explore the opportunities to get a congressional designation for the Fort –“ National Historic Trails Interpretive Center”, leveraging the connection of the history with the Old Spanish Trail
- Host an event at the Fort for the attendees of National Old Spanish Trail Conference to be held in July 2016, Grand Junction.
- Establish a pioneer orchard just outside the front gates of the Fort
- Re-locate the piece of the Council Tree up front near the pathway and provide interpretive information about the History of the Ute Indians and the significance of the Council Tree.
- Plant 20 cotton-less cottonwood trees provided by Alpine Fencing
- Build a pen for the Churro Sheep
- Expand the tepee village to accommodate outdoor classrooms
- Install the traveling interpretive panels – Old Spanish Trail: A Conduit For Change, An exhibition celebrating the early trading route between Santa Fe and Los Angeles
- Install 4-solar operated motion detector lights on the exterior of the Fort

On behalf of the Interpretive Association of Western Colorado we would like to thank the Delta City Council and the City of Delta for the opportunity to operate and manage the Fort. Fort Uncompahgre on the Old Spanish Trail stands as a symbol of the old West and is a key piece in the story of the settling of the American West and Western Colorado. For centuries, the geography and rich agricultural lands have attracted people. Now, there is an opportunity to attract people to learn about the cultural and heritage of those who came before us and to connect the dots with the history of the Fort and the Old Spanish Trail.

Thank you!



Fort Uncompahgre First Year Operations 2015

Interpretive Association of Western Colorado



Educational Interpretation and Preservation
of Resources on our Public Lands Since 1988

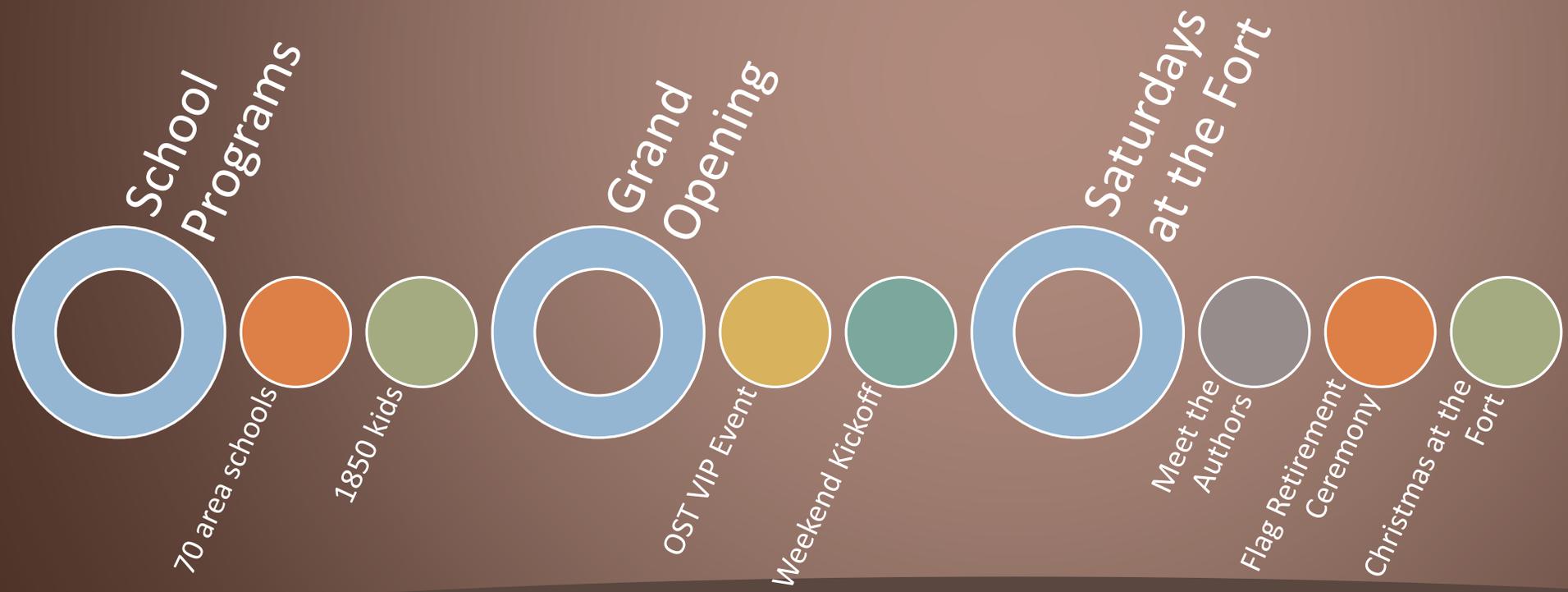
Introduction

- Events
- Infrastructure Improvements
- Grant Funding
- School Programs
- Public Programs
- Revenues and Expenses 2015
- Lessons Learned
- 2016 Outlook



Educational Interpretation and Preservation
of Resources on our Public Lands Since 1988

2015 Events





Infrastructure Improvements

- Invasive species removed inside Fort and along River Trail
- New signage
- New pathway gravel
- New west-side fence
- Hazard tree removal





Visitor Center Improvements

- Fascia boards replaced on the east side
- Doors Re-screened, back door removed and trimmed
- Wood frames over white plastic windows
- New phone system, credit card machine and cash register
- Retail store updated, refreshed
- Serviced security system – replaced 12 volt battery

Fort Improvements

- Fence, gate, security
- Restored bellows in Blacksmith shop
- Kitchen roof, chinking repairs
- New turkey pen
- Created Teepee Village
- Evaluated, cleaned long guns
- Fumigated the Hide Room





Signing and Visitor Information

- New directional and wayfinding signs on- and off-site
- Updated and maintained kiosk at entrance to restrooms
- New Fort brochure
- New self-guided Fort tour booklet
- Traveling interpretive exhibit courtesy of the Old Spanish Trail Association
- Fort Website and Facebook
- Four short videos uploaded to YouTube
- Revised Google Maps info – NEW address, phone number





Grant Funding

- **\$15,000 Grant – Colorado Water Conservation Board**
 - Tamarisk Coalition, Colorado Youth Corp
- **\$7,500 – GOCO Grant**
 - Feasibility of expanding Fort footprint for outdoor youth education
- **\$25,000 National Park Foundation Grant**
 - Old Spanish Trail directional and interpretive signing, annual event



School Programs

- 70 Schools
- 1850 children
- 400 Delta Backpack program participants



Educational Interpretation and Preservation
of Resources on our Public Lands Since 1988

Public Programs

- Fort open daily June 13 – September 30
- Saturdays at the Fort
- Meet the Authors book signing
- Flag retirement ceremony
- Christmas at the Fort with 300 luminaires



Volunteers



- 27 Volunteers
- 1282 Volunteer hours
- In-kind contribution value of \$28,909*

*Based on VolunteeringinAmerica.gov Colorado value



Financials

Revenue		Expenses	
School Tours	\$ 4,332	Salary & Travel	\$ 8,496
Gift Shop Sales	\$ 3,724	Contract labor	\$ 2,110
Daily Admissions	\$ 2,003	Advertising & brochures	\$ 2,318
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IAWC Contribution	\$10,000	Merchandise	\$ 1,641
		Cash register, credit card fees, related costs	\$ 942
TOTAL:	\$20,322	TOTAL:	\$20,395



Lessons Learned

- Highway and road signage needed to attract visitors
- Hours of Operation changes
- Expand Season through October
- Provide more Volunteer opportunities
- Part-time Curator needed



2016 Outlook

- Operating Hours
- New fulltime Vista employee with Montrose BLM
- Ute Council Tree interpretive sign
- Fort event for Old Spanish Trail Conference in Grand Junction
- Launch Two Rivers Discovery Center
- Expand Teepee Village for outdoor classrooms



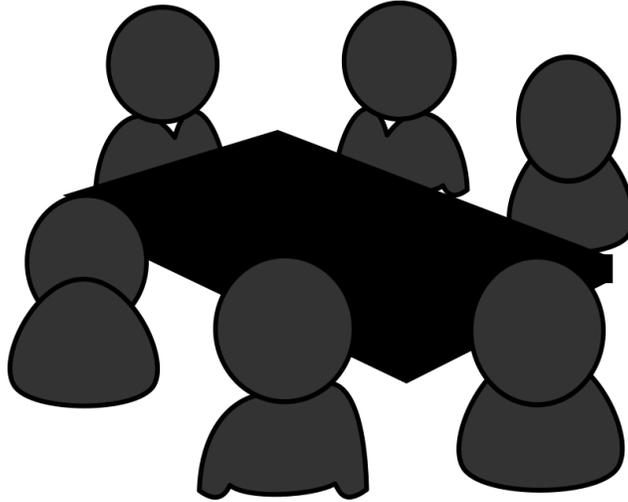
Thank You!



Educational Interpretation and Preservation
of Resources on our Public Lands Since 1988

Item F:

Citizen Request for Approval to Block Storm Gutter



Item G:

Public Hearing: 2016 Budget



Resolution #4, 2015

A RESOLUTION LEVYING GENERAL
PROPERTY TAXES FOR THE YEAR OF 2015
TO HELP DEFRAY THE COSTS OF
GOVERNMENT OF THE CITY OF DELTA,
COLORADO, FOR THE 2016 BUDGET YEAR

WHEREAS, the City Council of the City of Delta, Colorado, has determined that the amount of money necessary to balance the 2016 budget for general operating expenses is \$0.00; and

WHEREAS, the 2015 valuation of assessment for the City of Delta, Colorado, as certified by the County Assessor, is \$78,011,667.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DELTA, COLORADO:

Section 1. That for the purpose of meeting all general operating expenses of the City of Delta during the 2016 budget year, there is hereby levied a tax of 0 mills upon each dollar of the total valuation for assessment of all taxable property within the City for the year 2015.

Section 2. That the City Manager is hereby authorized and directed to immediately certify to the County Commissioners of Delta County, Colorado, the mill levies for the City of Delta as hereinabove determined and set.

Adopted this _____ day of _____, 2015.

Mayor

ATTEST:

City Clerk

Resolution #5, 2015

A RESOLUTION ADOPTING A BUDGET FOR THE CITY OF DELTA, COLORADO, FOR THE CALENDAR YEAR BEGINNING THE FIRST DAY OF JANUARY, 2016, AND ENDING ON THE THIRTY-FIRST DAY OF DECEMBER, 2016

WHEREAS, the City Manager of the City of Delta, pursuant to Section 58 of the City Charter, has prepared and submitted to the City Council of the City of Delta a proposed budget for consideration by the City Council; and

WHEREAS, upon due and proper notice, published in accordance with the requirements of the Charter, the proposed budget has been open to public inspection at the Municipal Building and a public hearing was held November 17, 2015, giving interested taxpayers the opportunity to file or register any objections to the proposed budget; and

WHEREAS, the proposed budget is ready to be acted upon by the City Council.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Delta, Colorado, that the budget as submitted by the City Manager be, and the same hereby is, approved and adopted as the budget for the City of Delta for the year 2016.

Dated this ____ day of _____, 2015.

Mayor

ATTEST:

City Clerk

Ordinance #8, 2015

AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW FOR THE CITY OF DELTA, COLORADO, FOR THE 2016 BUDGET YEAR

WHEREAS, the City Council has adopted the annual budget on November 17, 2015; and

WHEREAS, the City Council has made provision therein for revenues in an amount equal to or greater than the total proposed expenditures as set forth in said budget; and

WHEREAS, it is not only required by law, but also necessary to appropriate the revenues provided in the budget to and for the purposes described below, so as not to impair the operations of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DELTA, COLORADO:

Section 1. That the following sums are hereby appropriated from the revenue of each fund, to each fund, as follows:

General Fund	\$ 4,885,531
Conservation Trust Fund	142,170
Parks & Recreation Center Fund	3,076,322
City-Wide Capital Improvements Fund	4,587,021
Municipal Light and Power Fund	6,879,152
Sewer Fund	1,696,603
Water Fund	2,579,482
Refuse Fund	731,216
Golf Course Fund	919,914
Internal Service Fund	1,302,933
Employees' Dental Insurance Fund	59,800
Debt Service Fund	1,778,105
Perpetual Care Fund	1,000

ADOPTED on first reading and ordered published this ____
day of _____, 2015.

Mayor

ATTEST:

City Clerk

ADOPTED on second and final reading and ordered published
this ____ day of _____, 2015.

Mayor

ATTEST:

City Clerk

MEMO

To: Mayor and City Council
From: Jolene E. Nelson, CMC, City Clerk
Date: November 17, 2015
Subject: Special Events Permit Application;
Delta County Memorial Hospital Foundation



Office of the City Clerk

Recommendation:

Staff recommends approving the application for a Special Events Liquor Permit for the Delta County Memorial Hospital Foundation.

Background:

The Delta County Memorial Hospital Foundation has submitted an application for Special Events Liquor Permit for their event to be held at the Oncology Building, 1501 E. 3rd Street. The application is for their event being held on December 12, 2015. The application specifies that they plan to sell alcoholic beverages from 7:00 p.m. to 11:00 p.m. The application is complete and the fees, \$35 to the City, and \$25 to the State have been paid.

A sign notifying the public of this hearing has been posted at the site for at least ten days as required by law. As of the writing of this memo, no comments – either for or against the approval of the application - have been received by the City Clerk.

Cost:

There is no cost to the City.

Alignment With Strategic Planning:

Per Delta Municipal Code 5.10.010 “the Delta City Council is hereby designated the local licensing authority for the purposes of exercising the duties and powers provided for in the Colorado Beer Code and the Colorado Liquor Code.”

Actions To Be Taken if Approved:

The Mayor and Clerk will sign the applications, and the Clerk will mail them to the State, who will review them and issue the permits.

APPLICATION FOR A SPECIAL EVENTS PERMIT

Department Use Only

IN ORDER TO QUALIFY FOR A SPECIAL EVENTS PERMIT, YOU MUST BE NONPROFIT AND ONE OF THE FOLLOWING (See back for details.)

<input type="checkbox"/> SOCIAL	<input type="checkbox"/> ATHLETIC	<input checked="" type="checkbox"/> PHILANTHROPIC INSTITUTION
<input type="checkbox"/> FRATERNAL	<input type="checkbox"/> CHARTERED BRANCH, LODGE OR CHAPTER	<input type="checkbox"/> POLITICAL CANDIDATE
<input type="checkbox"/> PATRIOTIC	<input type="checkbox"/> OF A NATIONAL ORGANIZATION OR SOCIETY	<input type="checkbox"/> MUNICIPALITY OWNING ARTS FACILITIES
<input type="checkbox"/> POLITICAL	<input type="checkbox"/> RELIGIOUS INSTITUTION	

LIAB TYPE OF SPECIAL EVENT APPLICANT IS APPLYING FOR: 2110 <input checked="" type="checkbox"/> MALT, VINOUS AND SPIRITUOUS LIQUOR \$25.00 PER DAY 2170 <input type="checkbox"/> FERMENTED MALT BEVERAGE (3.2 Beer) \$10.00 PER DAY	DO NOT WRITE IN THIS SPACE LIQUOR PERMIT NUMBER
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1. NAME OF APPLICANT ORGANIZATION OR POLITICAL CANDIDATE <i>Delta County Memorial Hospital Foundation</i>	State Sales Tax Number (Required) <i>98-00207</i>
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2. MAILING ADDRESS OF ORGANIZATION OR POLITICAL CANDIDATE (include street, city/town and ZIP) <i>1501 E. 3rd St. Delta, CO 81416</i>	3. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP) <i>1501 E. 3rd St. Delta, CO 81416</i>
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NAME	DATE OF BIRTH	HOME ADDRESS (Street, City, State, ZIP)	PHONE NUMBER
4. PRES./SEC'Y OF ORG. or POLITICAL CANDIDATE <i>Thelma Starner</i>		<i>13583 F Rd Delta, CO 81416</i>	<i>970874 3242</i>

5. EVENT MANAGER <i>Rachael Rhode</i>	6. ADDRESS OF PLACE TO HAVE SPECIAL EVENT (include street, city/town and ZIP) <i>20342 Surface Creek Rd Cedaredge CO 81413</i>
--	---

6. HAS APPLICANT ORGANIZATION OR POLITICAL CANDIDATE BEEN ISSUED A SPECIAL EVENT PERMIT THIS CALENDAR YEAR? NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> HOW MANY DAYS? <i>one</i>	7. IS PREMISES NOW LICENSED UNDER STATE LIQUOR OR BEER CODE? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES TO WHOM? _____
--	--

8. DOES THE APPLICANT HAVE POSSESSION OR WRITTEN PERMISSION FOR THE USE OF THE PREMISES TO BE LICENSED? Yes No

LIST BELOW THE EXACT DATE(S) FOR WHICH APPLICATION IS BEING MADE FOR PERMIT

Date	Date	Date	Date	Date
<i>12-12-15</i>				
Hours From <i>7 p.m.</i> To <i>11 p.m.</i>	Hours From To	Hours From To	Hours From To	Hours From To

OATH OF APPLICANT

I declare under penalty of perjury in the second degree that I have read the foregoing application and all attachments thereto, and that all information therein is true, correct, and complete to the best of my knowledge.

SIGNATURE <i>Rachael Rhode</i>	TITLE <i>Administrative Asst. DCMH</i>	DATE <i>10/29/15</i>
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REPORT AND APPROVAL OF LOCAL LICENSING AUTHORITY (CITY OR COUNTY)

The foregoing application has been examined and the premises, business conducted and character of the applicant is satisfactory, and we do report that such permit, if granted, will comply with the provisions of Title 12, Article 48, C.F.S., as amended.

THEREFORE, THIS APPLICATION IS APPROVED.

LOCAL LICENSING AUTHORITY (CITY OR COUNTY)	<input type="checkbox"/> CITY <input type="checkbox"/> COUNTY	TELEPHONE NUMBER OF CITY/COUNTY CLERK
SIGNATURE	TITLE	DATE

DO NOT WRITE IN THIS SPACE - FOR DEPARTMENT OF REVENUE USE ONLY

LIABILITY INFORMATION			
License Account Number	Liability Date	State	TOTAL
		-750 (999)	\$

MEMO

To: City Council
From: Jolene E. Nelson, CMC, City Clerk
Date: November 17, 2015
Subject: Retail Liquor Store Renewal – Peterson Liquor



Office of the City Clerk

Recommendation:

Staff recommends approval of the Retail Liquor Store Renewal for Peterson Liquor, located at 455 W. 8th Street.

Background:

The current liquor license expires December 2, 2015.

Cost:

There is no cost to the City to renew the license. The applicant has paid the \$227.50 renewal fee to the State, the City renewal fee of \$97.50 as well as the City liquor occupation tax of \$300.

Alignment With Strategic Planning:

Per Delta Municipal Code 5.10.010 “the Delta City Council is hereby designated the local licensing authority for the purposes of exercising the duties and powers provided for in the Colorado Beer Code and the Colorado Liquor Code.”

Actions To Be Taken if Approved:

The Mayor and Clerk will sign the renewal application, and the Clerk will mail it to the State, who will review the application and issue the State license.

LIQUOR OR 3.2 BEER LICENSE RENEWAL APPLICATION

PETERSON LIQUOR
 455 W 8TH
 DELTA CO 81416-1637

Fees Due	
Renewal Fee	\$227.50
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

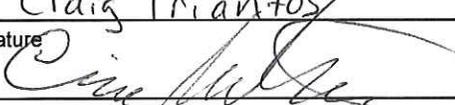
RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name TRANTOS CRAIG A		DBA PETERSON LIQUOR		
Liquor License # 12394140000	License Type Liquor Store (city)	Sales Tax License # 12394140000	Expiration Date 12/2/2015	Due Date 10/18/2015
Street Address 455 W 8TH DELTA CO 81416-1637				Phone Number (970) 874 4313
Mailing Address 455 W 8TH DELTA CO 81416-1637				
Operating Manager Craig Triantos	Date of Birth 12/13/48	Home Address 5403 Sunnyside RD Delta CO 81416		Phone Number 874 4313

1. Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease _____
2. Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
3. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
4. Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
5. Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO
6. **SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit – Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.

AFFIRMATION & CONSENT

I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Craig Triantos	Title Owner
Signature 	Date 11-2-15

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. **THEREFORE THIS APPLICATION IS APPROVED.**

Local Licensing Authority For		Date
Signature	Title	Attest



360 Main St. • Delta, Colorado 81416 • Phone (970) 874-7566 • Fax (970) 874-8776

LIQUOR LICENSE RENEWAL RECOMMENDATION

To: City Council

Re: Application of Triantos, Craig A.
DBA: Peterson Liquor

The report sheets show the following liquor violations for the past twelve months for the above named applicant:

No liquor violations in the past twelve months.

Remarks:

Police Department recommendation:

Recommend liquor license renewal.



Charlie Kettle, Interim Chief of Police

MEMO

To: City Council
From: Rod Myers – Fleet/Facilities Manager
Date: 11/17/2015
Subject: Purchase of Used Equipment



Fleet/Facilities Department

Recommendation:

Staff is recommending approval from Council to purchase a used 2007 F750 Terex Digger/Derrick truck from Altec-Nueco for the amount of \$76,900.

Background:

During the 2016 budget process, staff budgeted to replace several pieces of equipment and vehicles. One of these was a new digger/derrick truck for the Municipal Light & Power department. The current unit is a 1991 GMC Digger/ Derrick truck. The unit was budgeted in 2016 for the cost of a new unit at approximately \$180,000. Staff has been discussing the idea of finding a used digger since this piece of equipment has low hours and miles annually. As staff was researching used units one become available. There are two companies that specialize in used utility trucks for power companies and they are Utility Fleet sales in Bryan Texas and Altec-Nueco in Meridian, ID. Altec -Nueco is the company that has the Digger/Derrick truck that we are interested in and it is located in Denver. Altec-Nueco is the only company that will offer a certified used Utility truck. The truck we found is a 2007 F750 Terex Digger/Derrick truck with 52,423 miles and 869 PTO hrs. Staff inspected the truck during a recent trip to Denver and determined that it will fit the cities needs. As this truck is available now, staff reviewed the current 2015 budget and there are budgeted monies left to cover this expense this year as other equipment was under budget.

Cost:

\$ 76,900.00

Alignment With Strategic Planning:

By replacing the truck, it will lower maintenance/repair cost along with providing safe and dependable equipment for City staff to use.

Actions To Be Taken if Approved:

Staff will circulate a purchase order to purchase one used Digger/Derrick truck from Altec-Nueco.

MEMO

To: City Council
From: Steve Glammeyer, P.E., Utilities/Public Works Director
Date: November 17, 2015
Subject: Home demolition project



Utilities/Public Works Department

Recommendation:

Staff recommends awarding the 2015 multiple home and outbuilding demolition project to Wells Excavation and Farming, LLC.

Background:

During the 2015 budget process, staff budgeted for a multiple home demolition project located at 1390 East 3rd Street and 602 West 4th Street. The property at 1390 East 3rd Street is located across from Stafford Lane and is on the proposed future extension of Stafford Lane to Pioneer Road. The property at 602 West 4th Street is located next to the Public Works building and is on the proposed future extension of Kellogg Street to 5th Street. The City took on the first step of the demolition process by hiring an asbestos inspector to evaluate the condition of the each property. The 1390 East 3rd Street property was found to have minimal asbestos that requires removal prior to demolition. The 602 West 4th Street property was found to have extensive amounts asbestos requiring an asbestos abatement contract for removal prior to demolition. Staff solicited bids from qualified contractors for the demolition and abatement process and received four bids for this project (see attached). The low bid for the home demolition project was \$35,697.77 including the abatement and demolition for both homes. The project is anticipated to extend into next year's budget. The total budget for the project is \$30,000 from the 2015 budget and \$10,000 from the 2016 budget.

Cost:

The cost is not to exceed \$35,697.77

Alignment With Strategic Planning:

This project is identified in the 2008 comprehensive plan update under Transportation Policy 1: Improve the City's road system to handle additional traffic as well as to improve internal circulation and pedestrian, bicycle transportation.

Actions To Be Taken if Approved:

Staff will sign contracts with Wells Excavation and Farming, LLC and issue a notice to proceed.

BID SCHEDULE % Wells Excavating & Farming

2015 Multiple Home and Outbuilding Demolition Project

To: City of Delta Public Works Department

The undersigned bidder, having examined the Home Asbestos Inspection Reports, Demolition and Site Clearing Specifications, and other Contract Documents as designated, and any addenda thereto, having investigated the locations of, and conditions affecting the proposed work; and being acquainted with and fully understanding the extent and character of the work covered by this Bid Package and all factors and conditions affecting or which may be affected by the work;

HEREBY PROPOSES, pursuant to the Requirements for Bids as specified in the Bid Package entitled ***2015 Multiple Home and Outbuilding Demolition***, to furnish all required materials, tools and equipment to perform all necessary labor and superintendence; and to undertake and complete the work required in the City of Delta, Colorado in full accordance with plans, specifications and Contract Documents hereto attached or by reference made a part thereof at, and for the lump sum prices depicted below.

Removal of structures at 1390 East 3rd Street

Asbestos Abatement:

One thousand two hundred + one $\frac{77}{100}$ (\$ 1,201.77)

Demolition:

Seventeen thousand one hundred + ninety seven $\frac{00}{100}$ (\$ 17,197.00)

(written amount)

Removal of structures at 602 West 4th Street

Asbestos Abatement:

Eleven thousand nine hundred + forty-nine $\frac{00}{100}$ (\$ 11,949.00)

Demolition:

Five thousand three hundred + fifty $\frac{00}{100}$ (\$ 5,350.00)

(written amount)

TOTAL COST FOR ALL WORK:

Thirty-five thousand Six hundred + ninety-seven ^{77/100} (\$ 35,697.77)

(written amount)

The undersigned bidder proposes to sublet the following work:

1. WORK DESCRIPTION: Asbestos

NAME OF SUBCONTRACTOR: Eco Tech Environmental

ADDRESS OF SUBCONTRACTOR: 2331 W. Hampden Ave. Ste. 137
Shenandoah, CO 80110

2. WORK DESCRIPTION: _____

NAME OF SUBCONTRACTOR: _____

ADDRESS OF SUBCONTRACTOR: _____

ADDITIONAL INFORMATION

- 1) All work shall be performed in strict conformance with applicable federal, state and local rules, laws, and regulations.
- 2) The City Engineer shall be notified of the beginning and the completion of the demolition of each structure.

BID SCHEDULE

o KD Construction Inc

2015 Multiple Home and Outbuilding Demolition Project

To: City of Delta Public Works Department

The undersigned bidder, having examined the Home Asbestos Inspection Reports, Demolition and Site Clearing Specifications, and other Contract Documents as designated, and any addenda thereto, having investigated the locations of, and conditions affecting the proposed work; and being acquainted with and fully understanding the extent and character of the work covered by this Bid Package and all factors and conditions affecting or which may be affected by the work;

HEREBY PROPOSES, pursuant to the Requirements for Bids as specified in the Bid Package entitled ***2015 Multiple Home and Outbuilding Demolition***, to furnish all required materials, tools and equipment to perform all necessary labor and superintendence; and to undertake and complete the work required in the City of Delta, Colorado in full accordance with plans, specifications and Contract Documents hereto attached or by reference made a part thereof at, and for the lump sum prices depicted below.

Removal of structures at 1390 East 3rd Street

Asbestos Abatement:

Four thousand two hundred eighty eight + $\frac{50}{100}$ 4288.50)

Demolition:

Nineteen thousand nine hundred seventy six (\$ 19,976.00)

(written amount)

Removal of structures at 602 West 4th Street

Asbestos Abatement:

Ten thousand four hundred seventy six + $\frac{35}{100}$ (\$ 10476.35)

Demolition:

Eleven thousand seven hundred eighty five (\$ 11785.00)

(written amount)

KD Construction Inc

TOTAL COST FOR ALL WORK:

Forty six thousand five hundred twenty five ⁸⁵/₁₀₀ 46,525.85

(written amount)

The undersigned bidder proposes to sublet the following work:

1. WORK DESCRIPTION: Asbestos Abatement

NAME OF SUBCONTRACTOR: Eco Tech Environmental Inc

ADDRESS OF SUBCONTRACTOR: 2331 W. Hampden Ave #137
Sheridan, CO 80110

2. WORK DESCRIPTION: Trucking

NAME OF SUBCONTRACTOR: Morales Trucking LLC

ADDRESS OF SUBCONTRACTOR: 7253 Pioneer Circle
Delta CO 81416

ADDITIONAL INFORMATION

- 1) All work shall be performed in strict conformance with applicable federal, state and local rules, laws, and regulations.
- 2) The City Engineer shall be notified of the beginning and the completion of the demolition of each structure.

BID SCHEDULE *of Upland Computer*

2015 Multiple Home and Outbuilding Demolition Project

To: City of Delta Public Works Department

The undersigned bidder, having examined the Home Asbestos Inspection Reports, Demolition and Site Clearing Specifications, and other Contract Documents as designated, and any addenda thereto, having investigated the locations of, and conditions affecting the proposed work; and being acquainted with and fully understanding the extent and character of the work covered by this Bid Package and all factors and conditions affecting or which may be affected by the work;

HEREBY PROPOSES, pursuant to the Requirements for Bids as specified in the Bid Package entitled ***2015 Multiple Home and Outbuilding Demolition***, to furnish all required materials, tools and equipment to perform all necessary labor and superintendence; and to undertake and complete the work required in the City of Delta, Colorado in full accordance with plans, specifications and Contract Documents hereto attached or by reference made a part thereof at, and for the lump sum prices depicted below.

Removal of structures at 1390 East 3rd Street

Asbestos Abatement:

Eight hundred fifty five (\$ 855.⁰⁰)

Demolition:

Twenty thousand three hundred (\$ 20,300.⁰⁰)

(written amount)

Removal of structures at 602 West 4th Street

Asbestos Abatement:

Fourteen thousand eight hundred (\$ 14,800.⁰⁰)

Demolition:

Twelve thousand nine hundred ten (\$ 12,910.⁰⁰)

(written amount)

Upland Companies

TOTAL COST FOR ALL WORK:

forty eight thousand eight hundred sixty five (\$ 48,865.⁰⁰)

(written amount)

The undersigned bidder proposes to sublet the following work:

1. WORK DESCRIPTION: Asbestos removal

NAME OF SUBCONTRACTOR: Regional Asbestos Mitigation Services

ADDRESS OF SUBCONTRACTOR: 6140 S. Gun Club Rd
Aurora, CO 80016

2. WORK DESCRIPTION: _____

NAME OF SUBCONTRACTOR: _____

ADDRESS OF SUBCONTRACTOR: _____

ADDITIONAL INFORMATION

- 1) All work shall be performed in strict conformance with applicable federal, state and local rules, laws, and regulations.
- 2) The City Engineer shall be notified of the beginning and the completion of the demolition of each structure.

BID SCHEDULE : Peterson Excavating

2015 Multiple Home and Outbuilding Demolition Project

To: City of Delta Public Works Department

The undersigned bidder, having examined the Home Asbestos Inspection Reports, Demolition and Site Clearing Specifications, and other Contract Documents as designated, and any addenda thereto, having investigated the locations of, and conditions affecting the proposed work; and being acquainted with and fully understanding the extent and character of the work covered by this Bid Package and all factors and conditions affecting or which may be affected by the work;

HEREBY PROPOSES, pursuant to the Requirements for Bids as specified in the Bid Package entitled ***2015 Multiple Home and Outbuilding Demolition***, to furnish all required materials, tools and equipment to perform all necessary labor and superintendence; and to undertake and complete the work required in the City of Delta, Colorado in full accordance with plans, specifications and Contract Documents hereto attached or by reference made a part thereof at, and for the lump sum prices depicted below.

Removal of structures at 1390 East 3rd Street

Asbestos Abatement:

Four Thousand Five Hundred Dollars $\frac{no}{100}$ (\$ 4,500⁰⁰)

Demolition:

Twenty Nine Thousand Five Hundred Dollars $\frac{no}{100}$ (\$ 29,500⁰⁰)

(written amount)

Removal of structures at 602 West 4th Street

Asbestos Abatement:

Fifteen thousand Dollars $\frac{no}{100}$ (\$ 15,000⁰⁰)

Demolition:

Fifteen Thousand One Hundred Dollars $\frac{no}{100}$ (\$ 15,100⁰⁰)

(written amount)

Detersen Excavating

TOTAL COST FOR ALL WORK:

Sixty Four Thousand One Hundred Dollars ~~100~~ 64,100.⁰⁰)

(written amount)

The undersigned bidder proposes to sublet the following work:

1. WORK DESCRIPTION: Asbestos Removal

NAME OF SUBCONTRACTOR: Excel Environmental

ADDRESS OF SUBCONTRACTOR: 1852 Jasper St Unit E
Aurora CO 80011

2. WORK DESCRIPTION: _____

NAME OF SUBCONTRACTOR: _____

ADDRESS OF SUBCONTRACTOR: _____

ADDITIONAL INFORMATION

- 1) All work shall be performed in strict conformance with applicable federal, state and local rules, laws, and regulations.
- 2) The City Engineer shall be notified of the beginning and the completion of the demolition of each structure.

MEMO

To: City Council
From: Matt Hirschinger, Administrative Intern
Date: November 17, 2015
Subject: City Hall Renovation Architect Bids



Administration

Recommendation:

Staff recommends awarding the City Hall Renovation Architecture project to Michael Oney, Architect LLC.

Background:

The City of Delta has been anticipating renovating the interior of City Hall for some time, and last year was awarded a grant from DOLA for a 65% match. Earlier in the year, the decision was made to go forward with bidding the project out. In total, six groups attended the mandatory walkthrough. After providing more information to the interested parties, particularly decided not to include an expansion to City Hall in the project costs, and our square footage needs, three of the groups submitted a proposal by the deadline.

Of the three bids, Michael Oney, Architect LLC was the lowest bidder, and his proposal included past projects that were similar and relevant to our own City Hall. His proposal estimated a cost of \$55,920. The other two bidders were Chamberlin Architects with an estimated cost of \$58,811 and The Blythe Group with an estimated cost of \$142,950. The one factor that would likely increase the budget regardless of the bidder is if it is discovered that an expansion would be needed to meet all of the City's need for a renovated building.

Cost:

The cost is projected to be \$55,920.

Alignment With Strategic Planning:

The renovation of City Hall's interior has been anticipated for some time, and should meet several needs of the City including a new HVAC system, better energy efficiency, ADA accessibility, better space utilization, along with elements of historical renovation.

Actions To Be Taken if Approved:

Staff will sign contracts with Michael Oney, Architect LLC and issue a notice to proceed.

Items: P, Q & R

Attorney Comments



City Manager Comments



Councilmember Comments

