



360 Main St. • Delta, Colorado 81416 • Phone (970) 874-7566 • Fax (970) 874-8776

Council may take formal action on any item appearing on this Agenda. However, formal action WILL NOT be taken at this meeting on any item of business first identified during the course of the meeting as a change to the Agenda, other business, or Citizen, Councilmember and Staff Comments.

A G E N D A

**Delta City Council
Regular Meeting**

**February 3, 2015
7:00 p.m.**

- A. Pledge of Allegiance**
- B. Changes to the Agenda**
- C. Minutes**
- D. Citizen Comments**
- E. Welcome to Ute Jantz, Delta County Housing Authority**
- F. Retail Liquor Store License Renewal; Uptown Wines, LLC**
- G. Vehicle/ Equipment Purchases**
- H. Tri County Water Acquisitions**
- I. City Manager Contract Amendment**
- J. City Attorney Comments**
- K. City Manager Comments**
- L. Councilmember Comments**

Item A:

Pledge of Allegiance



Item B:

Changes to the Agenda

Mayor Ed Sisson called the meeting to order at 7:00 p.m. Also present were Councilmembers Bill Raley, Robert Jurca, Mary Cooper, and Ray Penick along with City Manager Justin Clifton and City Attorney David McConaughy. A meeting notice was posted in the south window at City Hall at least twenty-four hours prior to the meeting.

Pledge of Allegiance

The Mayor led everyone present in the Pledge of Allegiance.

Changes to the Agenda

There were none.

Minutes

It was moved by Councilmember Penick and seconded by Councilmember Jurca to approve the minutes of the January 6, 2015 regular meeting with the removal of the City Attorney being presented. All in favor, motion carried.

Citizen Comments

Fran Goetz, 1053 Grand Ave, commented on a concern regarding dogs at 2nd and Columbia.

**Ordinance #1, 2015; Second and Final Reading
2014 Supplemental Appropriations**

Ordinance #1, 2015

AN ORDINANCE APPROPRIATING SUMS OF MONEY TO THE VARIOUS FUNDS AND SPENDING AGENCIES IN THE AMOUNTS AND FOR THE PURPOSES SET FORTH BELOW FOR THE CITY OF DELTA, COLORADO, FOR THE 2014 BUDGET YEAR

was introduced as Council Bill #7, 2014 and read by the Clerk.

City Manager Justin Clifton stated that the ordinance has been amended since the last reading per the City Attorney's request.

City Attorney David McConaughy reported that the funds for the truck route were already appropriated and the City is compliance with the Charter, therefore, there is no need for a supplemental appropriation regarding the truck route.

It was moved by Councilmember Cooper and seconded by Councilmember Raley to adopt Council Bill #7, 2014 on second and final reading as amended. Roll call vote: Councilmembers Cooper, aye; Raley, aye; Jurca, aye; Penick, aye and Sisson aye. Motion carried. Council Bill #7, 2014 was adopted on second and final reading as Ordinance #1, 2015.

Regular Meeting, Delta City Council, January 20, 2015 (cont.)

Public Hearing: Special Events Permit Application; Delta Ducks Unlimited

The Mayor recessed the regular meeting and convened a public hearing.

The Clerk reported that Delta Ducks Unlimited has submitted an application for a special events permit. The permit is for their annual banquet being held at Bill Heddles Recreation Center on March 7, 2015 from 8:00am to 11:30pm. The application is complete and all fees have been paid. A sign notifying the public of this hearing was posted at the site as required by law and no comments have been received.

The Mayor called for public comment and when there was none he closed the public hearing and reconvened the regular meeting.

It was moved by Councilmember Jurca and seconded by Councilmember Raley to approve the special events permit application for Delta Ducks Unlimited for March 7, 2015 All in favor, motion carried.

Public Hearing: Special Events Permit Application; Delta Elks Lodge

The Mayor recessed the regular meeting and convened a public hearing.

The Clerk reported that Delta Elks Lodge No 1235 has submitted an application for special events permits. The applications states they will have three different events: February 14, 2015 from 2:00pm to 2:00pm for the Charity Ball, April 24, 2015 from 5:00pm to 8:00pm for the Camera Club fund raising event and May 1, 2015 from 6:00pm to 8:00pm for the Fine Arts fund raising event. The application is complete and all fees have been paid. A sign notifying the public of this hearing was posted at the site as required by law and no comments have been received.

The Mayor called for public comment and when there was none he closed the public hearing and reconvened the regular meeting.

It was moved by Councilmember Raley and seconded by Councilmember Jurca to approve the special events permit application for Delta Elks Lodge No 1235 for February 14, 2015, April 24, 2015 and May 1, 2015. All in favor, motion carried.

Purchase of New Sewer Inspection Camera

Manager Clifton stated that this camera was discussed during the budget discussions. The low bid that staff is recommending, did come in under the budgeted amount.

Utilities Director Steve Glammeyer stated that the low bid does cover everything that is provided in the 2nd bid. . It is the Rovver X Truck System package which includes all of the items listed. It also includes freight and one day of training.

Councilmember Jurca questioned if this will help with the sewer line inventory.

Regular Meeting, Delta City Council, January 20, 2015 (cont.)

Purchase of New Sewer Inspection Camera (cont.)

Mr. Glammeyer stated that it will more particularly help with the infiltration and inflow problems. He also stated that this system will require only one person to operate rather than two, which is required with the current system.

It was moved by Councilmember Penick and seconded by Councilmember Cooper to approve the purchase of a new sewer inspection camera from Neverest Equipment Company for \$69,805.60. All in favor, motion carried.

City Attorney Comments

There were none.

City Manager Comments

There were none.

Councilmember Comments

Councilmember Cooper commented on the upcoming Project 7 meeting. The Project 7 Board will be discussing the fluoridation of the water.

Councilmember Jurca stated that the Delta Housing Authority has selected Ute Janz from Moffitt County for the new executive director. The board will be meeting on January 28th and Ms. Janz will be present. Ms. Janz will start full time on January 29th.

Executive Session

It was moved by Councilmember Jurca and seconded by Councilmember Cooper to convene an Executive Session for a conference with the City Attorney for the purpose of receiving legal advice on specific legal questions under CRS Section 24-6-402(4)(b), for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators, under CRS Section 24-6-402(4)(e) and for discussion of a personnel matter under CRS Section 24-6-402(4)(f) and not involving: any specific employees who have requested discussion of the matter in open session; any member of this body or any elected official; the appointment of any person to fill an office of this body or of an elected official; or personnel policies that do not require the discussion of matters personal to particular employees. All in favor, motion carried.

At 7:17 p.m., Mayor Sisson recessed the Regular Meeting and convened the Executive Session.

At 8:47 p.m., the Mayor reconvened the Regular Meeting and announced that the Executive Session had been concluded. He stated that in addition to himself, the participants in the Executive Session were Councilmembers Mary Cooper, Robert Jurca, Ray Penick and Bill Raley, as well as City Manager Justin Clifton, City Attorney David McConaughy, Community Development Director Glen Black leaving at 7:50pm. Utilities Director Steve Glammeyer was requested to attend at 7:50 pm leaving at 8:17pm. City Manager Justin Clifton left the meeting

Regular Meeting, Delta City Council, January 20, 2015 (cont.)

Executive Session (cont.)

at 8:22pm and the City Attorney left at 8:26pm. For the record, the Mayor asked any person participating in the Executive Session who believed that any substantial discussion of any matters not included in the motion to go into Executive Session occurred during the Executive Session in violation of the Open Meetings Law, to state his or her concerns for the record. No concerns were stated.

The meeting was immediately adjourned.

/s/ Jolene E. Nelson
Jolene E. Nelson, CMC, City Clerk

Item D:

Citizen Comments



Item E:

Welcome!



MEMO

To: City Council
From: Jolene E. Nelson, CMC, City Clerk
Date: February 3, 2015
Subject: Retail Liquor Store Renewal – Uptown Wines



Office of the City Clerk

Recommendation:

Staff recommends approval of the Retail Liquor Store Renewal for Uptown Wines, located at 436 Main Street.

Background:

The current liquor license expires March 24, 2015.

Cost:

There is no cost to the City to renew the license. The applicant has paid the \$227.50 renewal fee to the State, the City renewal fee of \$97.50 as well as the City liquor occupation tax of \$300.

Alignment With Strategic Planning:

Per Delta Municipal Code 5.10.010 “the Delta City Council is hereby designated the local licensing authority for the purposes of exercising the duties and powers provided for in the Colorado Beer Code and the Colorado Liquor Code.”

Actions To Be Taken if Approved:

The Mayor and Clerk will sign the renewal application, and the Clerk will mail it to the State, who will review the application and issue the State license.

**LIQUOR OR 3.2 BEER LICENSE
 RENEWAL APPLICATION**

UPTOWN WINES
 436 MAIN ST
 DELTA CO 81416

Fees Due	
Renewal Fee	\$227.50
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name UPTOWN WINES LLC		DBA UPTOWN WINES		
Liquor License # 4702577	License Type Liquor Store (city)	Sales Tax License # 27823541	Expiration Date 3/24/2015	Due Date 2/7/2015
Street Address 436 MAIN ST DELTA CO 81416				Phone Number (970) 874 4709
Mailing Address 436 MAIN ST DELTA CO 81416				
Operating Manager BARBARA ARELLANO	Home Address 352 EAST 13th ST DELTA CO 81416			Phone Number 970-874-1855

- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease _____
- Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO
- SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit – Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.

AFFIRMATION & CONSENT

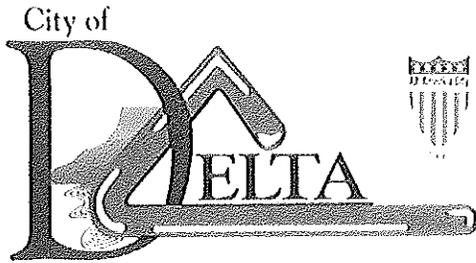
I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Barbara K. Arellano	Title Partner
Signature Barbara K. Arellano	Date 1-12-15

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY

The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For	Date
Signature	Title
	Attest



360 Main St. • Delta, Colorado 81416 • Phone (970) 874-7566 • Fax (970) 874-8776

LIQUOR LICENSE RENEWAL RECOMMENDATION

To: City Council

Re: Application of Uptown Wines, LLC
DBA: Uptown Wines

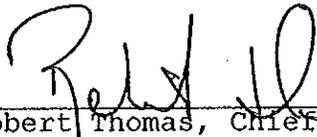
The report sheets show the following liquor violations for the past twelve months for the above named applicant:

No liquor violations in the past twelve months.

Remarks:

Police Department recommendation:

Recommend liquor license renewal.



Robert Thomas, Chief of Police

MEMO

To: City Council
From: Rod Myers, Fleet/Facilities Manager
Date: February 3, 2015
Subject: Equipment/Vehicle purchases



Utilities/Public Works Department

Recommendation:

Staff is recommending approval from Council to purchase the equipment and vehicles listed below:

1. 4x4 ½ ton Short bed Pickup
2. 4x4 ½ ton Long bed Pickup
3. Mid Size Sedan
4. Mini Track loader w/ attachments; (bucket, trencher, backhoe).

Background:

During the 2015 budget process, staff budgeted to replace several pieces of equipment and vehicles that were scheduled to be replaced. There were two new pickups scheduled in the Public Works (Public Works supervisor) and Municipal Light & Power (Municipal Light & Power Supervisor) Departments. Additionally, staff budgeted for a new midsize sedan that is to replace the 2004 Impala sedan currently used by administration staff. The Parks & Recreation Director will use the new unit daily. City Council and other staff will use the unit for out of town travel.

Staff solicited bids from several local and regional companies including Hellman Motor Co (Ford) in Delta, Hellman Chevrolet in Delta, Flower Motor (Dodge) in Montrose, and Jim Fuoco Motor (GMC) in Grand Junction. Additionally, staff used the Colorado state bid website and the National Joint Purchasing Alliance website (NJPA) for comparisons.

Staff also budgeted for a new piece of equipment for use by multiple departments. This mini track loader is a multi-use piece of equipment that can utilize up to sixteen different attachments. Its small size makes it a perfect machine to get into tight areas for trenching or backhoe work. It is the intent of staff to procure additional attachments as budgets allow annually.

Staff solicited bids from Bobcat of the Rockies (Bobcat) in Grand Junction, LL Johnson (Toro) in Denver, and Morris Monuments (Ramrod) in Delta.

Attached is a complete spreadsheet for all vendors solicited and prices. As you'll see in the spreadsheet, staff considered the 8% local preference policy where applicable.

Cost:

\$26,000.00 was budgeted for the 4x4 ½-ton short bed pickup and Hellman Motor of Delta was the successful low bidder at \$ 23,825.00.

\$ 23,000.00 was budgeted for the 4x4 ½-ton long bed pickup and Flower Motor of Montrose was the successful low bidder at \$ 21,494.00.

\$ 16,000.00 was budgeted for the midsize sedan and Hellman Motor of Delta was the successful low bidder at \$18,900.00. While this bid is higher than estimated, savings from the cost of the other items will keep the overall budget under.

\$ 33,000.00 was budgeted for a mini track loader w/attachments and Bobcat of the Rockies was the successful low bidder at \$ 30,560.00.

Alignment With Strategic Planning:

By replacing the fleet with newer models, it will lower maintenance/repair costs along with providing dependable vehicles for City staff to use.

Multiuse equipment can provide the needed equipment by means of attachments to a single power unit. This method eliminates the need to have designated equipment such as a trencher, stump grinder, mini backhoe etc. This can lower operating cost by only having a single power unit with multiple attachments.

Actions To Be Taken if Approved:

Staff will circulate purchase orders to purchase two new pickups, one new midsize sedan and a mini track loader for the amounts listed above.

Location	Dealer	Manufacturer	Model	Type	Cost	Meet Specs	Warranty terms	Extended Warranty	Total	8% For Local Preference?
					4x4 Shortbed Pickup					Amount Budgeted \$ 26,000.00
Delta	Hellman Motor Co	Ford	F150	4x4 S.B Pickup	\$22,800.00	Yes	5yr/75,000K	\$1,025.00	\$23,825.00	N/A
Montrose	Flower Motor	Dodge	Ram 1500	4x4 S.B Pickup	\$24,698.00	Yes	5yr/100,000K	\$1,195.00	\$25,893.00	
Grand Junction	Jim Fuoco Motor	GMC	Sierra	4x4 S.B Pickup	\$25,135.00	Yes	N/A	\$1,650.00	\$26,785.00	
					4x4 Half Ton Long bed Pickup					Amount Budgeted \$ 23,000.00
										No
Delta	Hellman Motor co	Ford	F150	Pickup	\$22,950.00	Yes	5yr/75,000K	\$1,025.00	\$23,975.00	10%
Montrose	Flower Motor Co	Dodge	1500 Ram	Pickup	\$20,299.00	Yes	5yr/100,000K	\$1,195.00	\$21,494.00	
	NJPA	Chevrolet	1500 Silverado	Pickup	\$26,879	Yes			\$26,878.92	
	NJPA	Ford	F150	Pickup	\$25,048.00	Yes			\$25,048.00	
	NJPA	Dodge	Ram 1500	Pickup		Yes			\$0.00	
Greeley	Spradley Barr Ford Colorado State purchasing	Ford	F150	Pickup	\$22,952.00	Yes			\$22,952.00	
Colorado Springs	Colorado Springs Dodge Colorado State purchasing	Dodge	Ram 1500	Pickup	\$23,436.00	Yes			\$23,436.00	
					MidSize Sedan					Amount Budgeted \$ 16,000.000
Delta	Hellman motor	Ford	Fusion	Midsize sedan	\$17,950.00	Yes	5yr/75,000K	\$950.00	\$18,900.00	N/A
National	NJPA	Ford	Fusion	Midsize sedan	\$19,658.00	Yes				
Grand Junction	Fuoco Motor	Nissan	Altima	Midsize sedan	\$21,560.00	Yes	5yr/60,000K	\$945.00	\$22,505.00	
National	NJPA	Nissan	Altima	Midsize sedan	\$19,718.96	Yes				
Delta	Hellman motor	Toyota	Camry	Midsize sedan	\$22,375.00	Yes	5yr/60,000K	\$1,200.00	\$23,575.00	
National	NJPA	Toyota	Camry	Midsize sedan	\$22,711.64	Yes				
Montrose	Flower Motor	Chrysler	200	Midsize sedan	\$22,998.00	Yes	5yr/100,000K	\$1,195.00	\$24,193.00	
National	NJPA	Chrysler	200	Midsize sedan	\$22,572.92	Yes				
National	NJPA	Honda	Accord	Midsize sedan	\$23,022.40	Yes				
National	NJPA	Chevrolet	Malibu	Midsize sedan	\$21,087.52	Yes				
Colorado Springs	Daniels Long Chevrolet	Chevrolet	Malibu	Midsize sedan	\$18,383.00	Yes				
					Mini Track Loader					Amount Budgeted \$ 33,000.00
Location	Dealer	Make	Model	Type	Cost	Meet Specs		Extended Warranty	Total	No
Grand Junction	Bobcat of the Rockies	BobCat	MT52	Mini track loader	\$28,685.00	Yes	60 m/5,000hr	\$1,875.00	\$30,560.00	
Denver	LL Johnson	Toro	22323	Mini track loader	\$35,858.00	Yes	1 yr/1,000hr	\$893.00	\$36,751.00	
Delta	Morris Monuments	Ramrod	1330 Task Master	Mini track loader	\$40,925.00	Yes		N/A		25%
Bold Black= Low Bid										

MEMO

To: City Council
From: Steve Glammeyer, Utilities/Public Works Director
Date: February 3, 2015
Subject: Purchase and Acquisition of customers from Tri-County
Water Conservancy District



Utilities Department

Recommendation:

It is recommended that the Council approve payment to Tri-County Water Conservancy District (Tri-County) for acquisition of customers along Pioneer Road. See the attached map for the customers being acquired.

Background:

During the 2015 budget process, staff included money to acquire some facilities and customers along Pioneer Road. Staff has been working with Tri-County to assure that the acquisition is in accordance with the service territory agreement in place between Tri-County and the City. Specifically, the language in the agreement states:

(7) If either party wants to acquire or transfer service within its service area, which is currently being served by the other party, the parties will negotiate appropriate compensation to the party relinquishing service, prior to the time of transfer. In the event that the parties cannot agree on fair compensation, payment will include any costs incurred by the transferring party (excluding administrative costs) plus five times the average annual gross revenue from water sales for the prior three years for the service being transferred. If the acquiring party chooses to use the existing meter, it will reimburse the transferring party for the depreciated value of the meter. Upon transfer of service to either party, each agrees NOT to impose or lien any additional charges to the customer for future services (tap fees, impact fees, surcharges, etc.) except for necessary and prorated costs of upgraded infrastructure. Written notice of transfer shall be provided to the other party no less than six (6) months in advance unless otherwise agreed by the parties.

Staff has been working on the appropriate compensation and has arrived at a total compensation of \$24,660.00 for 14 taps to be acquired. Each individual tap is listed with the negotiated amount per tap on the attached map. Additionally, staff is acquiring the meter assemblies in place and the price of those meter assemblies is included in the price per tap. (Meter assemblies are valued at \$110.00/meter.)

Staff completed a “payback” analysis that is also included for your use. As you can see, depending on the number of individuals in each household (estimated at 2.8 per tap) the payback is very near 5 years. (Assuming all of the taps will remain ¾” taps. We have some reason to believe one of them will be upsizing to a 1” tap in the very near future which would reduce the timeframe for payback.)

Cost:

Total cost of the acquisition is \$24,660.00. This cost falls within the budgeted amount for 2015.

Alignment With Strategic Planning:

It has been the direction of the City Council to continue to invest in the Water department, as established by the City Charter, by acquiring accounts and customers from Tri-County as appropriate and available and as provided for in the budget appropriations.

Actions To Be Taken if Approved:

Staff will pay Tri-County and begin the work of moving the facilities over to our system. We anticipate having the majority of the customers moved to our system by March 1, if this is approved tonight.

ASSIGNMENT OF WATER SERVICE RIGHTS AND FACILITIES

For payment of good and valuable consideration in the amount of Twenty Four Thousand Six Hundred Sixty and No/100 Dollars (\$24,660.00), the receipt and sufficiency of which is hereby acknowledged, the undersigned Tri-County Water Conservancy District (District), hereby assigns all of its right, title and interest, as a domestic water utility provider, in and to the service rights and facilities within certain areas along Pioneer Road in Delta, Colorado generally known and described as follows:

The entirety of properties located at 2045 Pioneer Road, 2165 Pioneer Road, 2085 Pioneer Road, 2125 and 2127 Pioneer Road, 2183 Pioneer Road, 2185 and 2187 Pioneer Road, 2213 Pioneer Road, 2353 and 2355 Pioneer Road, 2323 Pioneer Road, 2275 Pioneer Road, and 2363 Pioneer Road. (All of the aforementioned areas subject to this assignment and individual price for each are more particularly identified on the map attached hereto as Exhibit A.)

This assignment has been fully approved by prior action of the District's General Manager and is otherwise generally authorized under the provisions of the Service Area Agreement between the District and the City of Delta dated October 1, 2011.

Dated this 26th day of January, 2015.

Tri-County Water Conservancy District



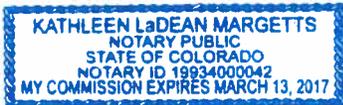
By: _____
Mike Berry, General Manager

STATE OF COLORADO)
) ss.
COUNTY OF MONTROSE)

The foregoing assignment was subscribed and sworn to before me this 26th day of January, 2015 by Mike Berry, as General Manager of Tri-County Water Conservancy District.

WITNESS my signature and Official seal.
My commission expires: *3/13/17*

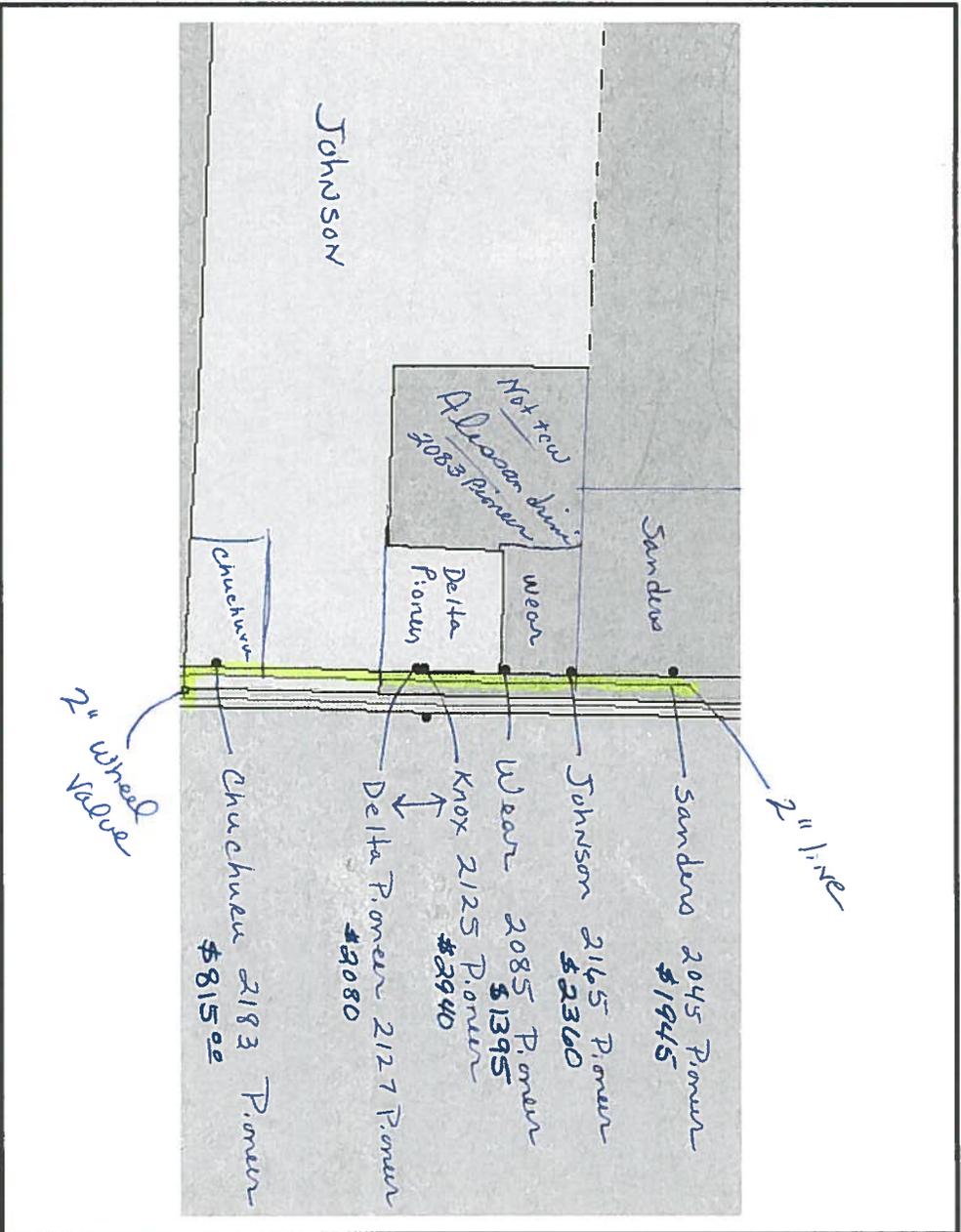

Notary Public



Estimated payback timeframe for Tri-County Water customer acquisitions

# of taps acquired	14	Total Cost	\$24,660.00
Total annual base revenue	\$4,368.00		
Total annual consumption revenue	\$1,921.92		
Total gross annual revenue	\$6,289.92		
Total Cost for Water Purchases	(\$1,270.08)		
Total net annual revenue	\$5,019.84		
Total estimated payback/yr	4.91		

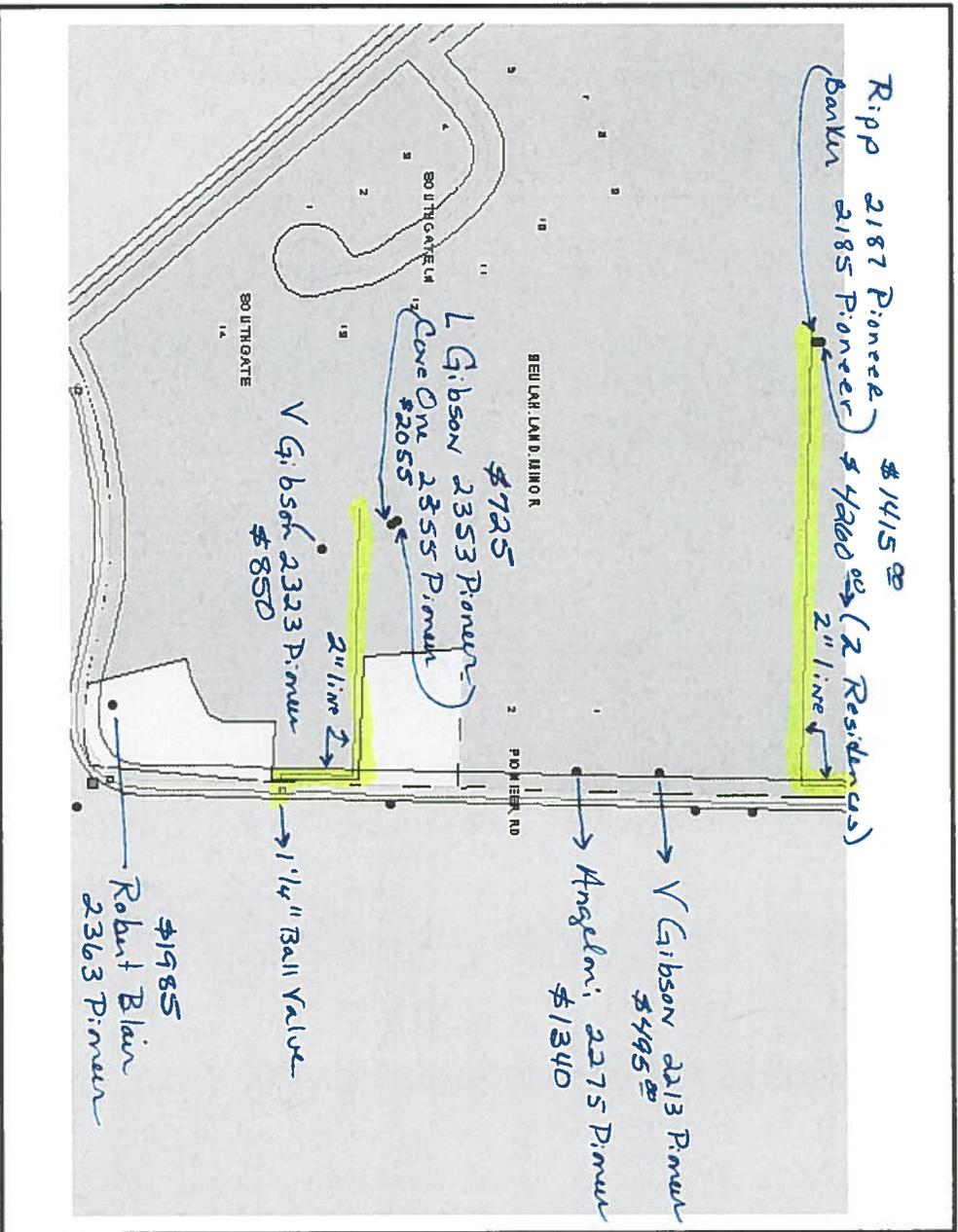
Pioneer Road



- ~ ROW
- meters
- ~ waterlines
- ~ LOTLINES
- VALVES (STATUS)
 - N/C
 - N/O
- ~ township
- TANKS
- ~ sys_roads
- surnames (TEXTSTRING)
- sectiontxt (TEXTSTRING)
- ~ sectionlin
- RDnames (TEXTSTRING)
- PUMPS
- lotnumbers (TEXTSTRING)
- legal (LEGAL)
- lakes
- HYDS
- DISPENSER
- CANSNP

14 tabs
\$ 24,660

Map Title



- ~ ROW
- meters
- ~ waterlines
- ~ LOTLINES
- VALVES (STATUS)
 - N/C
 - N/O
- ~ township
- TANKS
- ~ sys_roads
- subnames (TEXTSTRING)
- sectiontxt (TEXTSTRING)
- ~ sectionlin
- RDNAMES (TEXTSTRING)
- PUMPS
- lotnumbers (TEXTSTRING)
- legal (LEGAL)
- lakes
- HYDS
- DISPENSER
- CANSNP

MEMO

To: City Council
From: Justin Clifton, City Manager
Date: February 3, 2015
Subject: City Manager Contract



Office of the City Manager

Recommendation:

Staff recommends City Council formalize an approval to amend the City Manager contract to reflect the recently completed City Manager performance evaluation.

Background:

City Council conducts an annual review of the City Manager and considers any change in compensation. City Council recently completed a performance evaluation and gave the City Manager positive grades. The Council agreed to adjust the City Manager contract to provide an additional \$5,000 in the base salary and 1 week of additional PTO.

The contract adjustments are consistent with results of the recent wage study and the total compensation is within the parameters of compensation for previous city managers.

Cost: \$5,000

Alignment With Strategic Planning:

City Council is responsible for setting the compensation and contract terms for the City Manager.

Actions To Be Taken if Approved:

Council should authorize the Mayor to sign an amendment to the City Manager contract adding \$5,000 in base salary and providing an additional week of PTO.

Items: J, K & L

Attorney Comments



City Manager Comments



Councilmember Comments

