



360 Main St. • Delta, Colorado 81416 • Phone (970) 874-7566 • Fax (970) 874-8776

Council may take formal action on any item appearing on this Agenda. However, formal action WILL NOT be taken at this meeting on any item of business first identified during the course of the meeting as a change to the Agenda, other business, or Citizen, Councilmember and Staff Comments.

A G E N D A

**Delta City Council
Regular Meeting**

**July 1, 2014
7:00 p.m.**

- A. Pledge of Allegiance**
- B. Changes to the Agenda**
- C. Minutes**
- D. Citizen Comments**
- E. Temporary Parking Lot Closure – Hoolie’s Place**
- F. Retail Liquor Store - Liquor License Renewal; Spirits Inc., dba Moonshine Liquor**
- G. Council Bill #2, 2014; Second and Final Reading
Lot 1 Allen #2 Minor Subdivision Disconnection**
- H. Golf Course Advisory Board Bylaw Amendments**
- I. City Attorney Comments**
- J. City Manager Comments**
- K. Councilmember Comments**

Item A:

Pledge of Allegiance



Item B:

Changes to the Agenda

Mayor Ed Sisson called the meeting to order at 7:00 p.m. Also present were Councilmembers Robert Jurca, Mary Cooper, Ray Penick, Bill Raley along with City Manager Justin Clifton. A meeting notice was posted in the south window at City Hall at least twenty-four hours prior to the meeting.

Pledge of Allegiance

The Mayor led everyone present in the Pledge of Allegiance.

Changes to the Agenda

Council Bill #2, 2014, Lot 1 Allen #2 Minor Subdivision Disconnection was directly before attorney comments, because the applicant's representative had a scheduling conflict and should be in attendance before the end of the meeting.

Minutes

A motion was made by Ray Penick, seconded by Bill Raley to approve the minutes of the City Council meeting held on June 3, 2014 as corrected. All voted yes. Motion passed.

Citizen Comments

None.

Fireworks Permit, Delta Volunteer Fire Department District No. 1

The City Council considered the request from the Delta Volunteer Fire Department District No.1 for a Fireworks Permit at Confluence Park for July 4, 2014. The Clerk informed the Council that proof of insurance has been submitted as required by the City Code.

A motion was made by Mary Cooper, seconded by Robert Jurca to approve the request from the Delta Volunteer Fire Department District No. 1 for a Fireworks Permit at Confluence Park for July 4, 2014. All voted yes. Motion passed.

Public Hearing: Special Events Permit – Delta Lions Club

The Mayor recessed the regular meeting and convened a public hearing.

The Clerk reported that the Delta Lions Club has submitted a Special Events Permit application for their fund raising event to be held on August 16, 2014 from 3:00 p.m. to 7:00 p.m. at Cleland Park/Riley Pavilion. The application is complete and all fees have been paid. A sign was posted at the site as required by law and no comments have been received.

The Mayor called for public comment.

A motion was made by Robert Jurca, seconded by Bill Raley to approve the Special Events Permit to serve malt, vinous and spirituous liquor on August 16, 2014 from 3:00 p.m. to 7:00 p.m. at Cleland Park/Riley Pavilion for the Delta Lions Club fundraiser. All voted yes. Motion passed.

Bond Street Exchange

Glen Black, Community Development Director, reviewed the request from Jaime Torres, to exchange Bond Street road dedication for the waiver of water and sewer improvement fees. Mr. Black informed the Council that this item was discussed at a prior work session and the item is now before Council for formal action. Additionally, staff stated that the City Attorney has reviewed the proposed plat and exchange and has found everything to be in order.

The Council questioned if this piece of property was the final piece for the Pioneer Road extension. Staff stated that there are still some missing pieces. The Council concurred that there was not a downside to the request and that this piece of road dedication is important for the future extension of Pioneer Road.

Regular Meeting, Delta City Council, June 16, 2014 (Cont.)

Bond Street Exchange (cont)

A motion was made by Mary Cooper, seconded by Ray Penick to approve the Bond Street dedication in exchange for the waiver of water and sewer improvement fees for a ¾" water tap. All voted yes. Motion passed.

Tri-State DMEA Transmission Line Credit

Steve Glammeyer, Public Works Director, informed the Council that an agreement was signed in 2005, between the City of Delta, Tri-State and Delta Montrose Electric Association, to install a new power line loop into Delta. The line has since been constructed and the final costs exceeded the estimated costs. Mr. Glammeyer stated that in the agreement there are two provisions regarding the overpayment of \$1,398,781.00 that the City incurred. One provision would be to accept the overpayment and the second provision would be to ask Tri-State Generation and Transmission Association and Delta Montrose Electric Association (DMEA) to step-up and buy-back the amount the City has overpaid. If the City chooses the buy-back option, the City reduces the amount of ownership in the line. Mr. Glammeyer stated that staff has reviewed the options and would recommend requesting the buy-back option, because with a projection out of 20 years, the City will still be under the projected 22.5 watts. The City's usage is projected to be 20 watts, on this line, in 20 years. Additionally, Mr. Glammeyer stated that the City's contract with MEAN provides the electricity that the City requires; the worst case scenario is that the City would have to pay a little higher transmission costs, if the City's usage exceeds the amount that we own in the new power line loop. The new power line loop is fourteen miles, compared to thousands of miles of transmission lines that provides power to the City of Delta.

The Council and staff agreed that the refund of the overpayment could be used to purchase more of the City's service from DMEA and possibly delay electricity rate increases for the City's electric customers.

A motion was made by Ray Penick, seconded by Bill Raley to approve the letter to Tri-State requesting the step-up with optional buy-back remedy and approve the Mayor to sign the letter. All voted yes. Motion passed.

2014 Concrete Replacement Project

Steve Glammeyer, Public Works Director, reviewed the request for proposals for the 2014 Concrete Replacement Project with the City Council. Mr. Glammeyer stated that the City requests proposals for concrete replacement projects every year and that this year the City's projects will be centered near the Performing Arts Center. Additionally, Mr. Glammeyer stated that various ADA ramp upgrades will be completed throughout the City and the program also includes a property owner's cost-share program. Mr. Glammeyer stated that staff has received one property owner application and that if additional applications are received they will be considered for the cost share program.

A motion was made by Mary Cooper, seconded by Robert Jurca to award the contract for the 2014 Concrete Replacement Project to C & N Construction in the amount of \$42,547.66. All voted yes. Motion passed.

Council Bill #2, 2014 – First Reading – Lot 1 Allen #2 Minor Subdivision Disconnection

Council Bill #2, 2014

AN ORDINANCE OF THE CITY OF DELTA, COLORADO
DISCONNECTING FROM THE CITY'S TERRITORIAL LIMITS A
PORTION OF PROPERTY PREVIOUSLY ANNEXED UNDER
THE NAME OF THE WEST END ADDITION – SPECIFICALLY
LOT 1, ALLEN #2 MINOR SUBDIVISION.

was read by the Clerk.

Regular Meeting, Delta City Council, June 16, 2014 (Cont.)

Council Bill #2, 2014 – First Reading – Lot 1 Allen #2 Minor Subdivision Disconnection (cont)

Glen Black, Community Development Director, reviewed the request for the disconnection of Lot 1 Allen #2 Minor Subdivision from the City of Delta. Mr. Black stated that the City does not have any regulations in the Municipal Code that addresses annexation or disconnection, therefore the City follows State Statute. The State Statutes require that the City Council consider an Ordinance when a request for disconnection is received.

Additionally, Mr. Black stated that staff recommends that an annexation agreement be signed, because the code states that when City services are provided, an annexation agreement is required. Staff stated that the property is bounded by the County on two sides and that the property is accessed off of H Lane, which is a private lane and not maintained by the City.

Justin Clifton, City Manager, informed the Council that this disconnection is fairly straightforward; however the Council may want to consider adopting some disconnection guidelines for guidance regarding future disconnection requests. Those items might include strategic interests of the City; what type of development is envisioned for the property in the future; what is the expectation of the residents in the area regarding the potential of the property; or is the property in the highway corridor. Mr. Clifton stated that some adopted guidelines would provide some continuity and consistency.

Mr. Black stated that during the annexation process there are public notice requirements, but there are no noticing requirements for disconnection. Additionally, Mr. Black clarified that if the property is disconnected City water will be billed to the property at outside billing rates. Additionally, Mr. Black stated that this property is not a part of West Mountain Ranch Subdivision.

Aaron Clay, representative of the applicant, informed the Council that the applicant understands that an annexation agreement will be required and that they will be billed for outside water rates.

Councilmember Penick stated that he was not in favor of disconnecting the property from the City if the property receives City services, such as water. Other members of the Council stated that the disconnection would not create an enclave; the property is bounded on two-sides by the County, and that sewer will not be provided to the area in the near future.

A motion was made by Robert Jurca, seconded by Mary Cooper to adopt Council Bill #2, 2014 on first reading disconnecting Lot 1 Allen #2 Minor Subdivision. Roll Call Vote: Raley, Jurca, Cooper and Sisson voted aye. Penick voted no. Motion passed.

Council Bill #1, 2014 – Second Reading and Final Reading – Rezoning Hawkins Subdivision One, Lot 1

Council Bill #1, 2014

AN ORDINANCE OF THE CITY OF DELTA, COLORADO
AMENDING THE ZONING DESIGNATION OF HAWKINS
SUBDIVISION ONE, LOT 1 FROM A-1, AGRICULTURE
DISTRICT TO I-R, INDUSTRIAL RESIDENTIAL DISTRICT.

was introduced by the Mayor.

Glen Black, Community Development Director, reviewed the request for the rezoning of Hawkins Subdivision One, Lot 1 with the City Council. The Council members stated that there is very little agriculture potential at this property; therefore the I-R Industrial Residential zone would make the property more useable.

A motion was made by Ray Penick, seconded by Bill Raley to adopt Council Bill #1, 2014 on second and final reading rezoning Hawkins Subdivision One, Lot 1 from A-1, Agriculture District to I-R, Industrial Residential District. Roll Call Vote: Penick, Raley, Cooper, Jurca and Sisson voted yes. Motion passed.

Regular Meeting, Delta City Council, June 16, 2014 (Cont.)

City Attorney Comments

Not present.

City Manager Comments

Colorado Municipal League Conference: Justin Clifton, City Manager, informed the Council that the Colorado Municipal League Conference (CML) is this week and that staff is looking forward to the learning/training opportunities.

Feral Cat Meeting: Mr. Clifton stated that some staff members and two members of the Council attended a Feral Cat meeting this month and that staff will be bringing forward some policy changes to Council for review at a future work session.

Councilmember Comments

Mary Cooper stated that she had received information stating that there will be about 600 municipal officials and a total of about 1000 persons, including vendors, attending CML this week.

Bill Raley advised the Council to educate themselves regarding the Feral Cat issue, so that an informed discussion can be held.

Adjournment

The regular City Council meeting was adjourned at 7:32 p.m. with no further action taken.

Sharleen R. Walker, MMC, Deputy City Clerk

Item D:

Citizen Comments



MEMO

To: Mayor, City Council, City Manager
From: Jolene E. Nelson, City Clerk
Date: July 1, 2014
Subject: Special Permit for Temporary Closure Request
From Hoolie's Place



City Clerk

Recommendation: It is recommended that the Council approve the special permit for temporary closure request from Hoolie's Place for their event scheduled on July 12, 2014.

Background: Rebecca Angel has submitted a special permit for temporary closure for their Annual Delta Motorcycle Show that is scheduled on July 12, 2014. She is requesting to close the parking lot located at 220 Main Street. The \$25.00 permit fee has been paid as well as the \$50 deposit.

Cost: There is no cost to the City.

Alignment With Strategic Planning: The Delta Municipal Code section 12.10-030 states: "the City Council may grant a special permit for the temporary use or occupation of a street, alley or other public property for civic events, parades, special sales or other events of a public or quasi-public nature."

Actions To Be Taken if Approved: The Mayor will sign the special permit and the Clerk will notify Ms. Angel of the approval.

**City of Delta Special Permit for Temporary Closure
Or Occupation of Public Right of Way (R.O.W.)**

Date of Application: 6-27-14

PLEASE PRINT OR TYPE

Event Information:

Date & Specific Time of Event:

July 12, 2014

Location(s) of Event:

Parking lot next to 220 Main, Delta

Name and Description of Event:

Motorcycle Show with Vendors
From 8 - 5pm

Applicant:

Name of Organization, Group, or Individual:

Hosted by Rebecca Angel &

Authorized Contact Person:

Rebecca Angel & Donna Hoolie's

Mailing Address:

220 Main St. Delta, Co Hustler

E-Mail Address:

rsangel@tds.net

Phone Number: (Day)

874-7060 (Evening) 874-7060

Special Equipment Needs (power, water etc.):

none

The following items have been received by the City of Delta:

- Application Fee of \$ 25⁰⁰
- Deposit of \$ 50⁰⁰ to be refunded no more than five (5) business days after the permitted event if the Right of Way (R.O.W.) closure area and adjoining property is made clean and litter free by applicant within 24 hours of the event.
- Proof of Special Event Insurance (\$1 million event liability policy).

Conditions For Use

1. Sales of food, beverage, and merchandise are not allowed without prior approval of the City.
2. A permit must be issued by the City of Delta Police Department for Beer and Wines to be sold and consumed on designated City property. If alcoholic beverages are to be distributed or sold, applicable State and Local Licenses must be obtained and approval from the City is required to obtain such permits. Permits are not available for distilled Liquor. Exact location of area proposed for sales and consumption of beer and/or wine during subject special event:

City of Delta Special Permit continued

Any authorized City of Delta representative may terminate the event at any time for any good cause and applicant must then immediately vacate. No refund will be given in such event.

R.O.W. Closure Regulations: N/A

- No R.O.W. closure may occur in conjunction with any Special Events Liquor License, unless permission is granted by the City Council.
- No R.O.W. may be closed more than ten hours.
- Application must be submitted at least 30 days in advance of event.
- Event must conclude by 11:00 p.m.
- R.O.W. and adjoining walkway, etc. must be cleaned after event by applicant.

Date of R.O.W. Closure: Mo 7-12-2014
 Start Time of Closure: 8am Ending Time of Closure: 5pm

Describe R.O.W. area to be closed:
Parking lot next to 220 Main, Delta

Barricades, cones and signs needed: N/A

Barricades: _____ Signs: _____ Cones: _____
 Time and Date for Delivery: _____
 Time and Date for Pickup: _____

Parade Regulations:

- Application must be submitted at least 60 days in advance of event.
- Each parade must organize and stage on 9th Street from Grand Avenue to Main Street with additional staging area on Main Street from 9th Street to 11th Street on the East side. The parade must then travel North on Main Street to 4th Street, turning off of Main Street, East onto 4th Street.
- Throwing candy and other items from moving vehicles is prohibited.

I understand that the City of Delta has no liability and provides no insurance for the protection of the applicant or event spectators. The applicant agrees to save and hold harmless the City and its employees from any and all claims and demands arising out of the use of the permitted areas and will defend any cause of action brought to enforce any such claims or demands against the City and/or its Employees.

Rebecca Angel 6-27-14
 Signature of Applicant or Representative Date

The foregoing application for a special permit is hereby granted, subject to all terms, conditions and regulations previously stated and subject to all other applicable City Code regulations.

 Mayor of the City of Delta Date

MEMO

To: City Council
From: Jolene E. Nelson, CMC, City Clerk
Date: July 1, 2014
Subject: Retail Liquor Store Renewal; Moonshine Liquors



Office of the City Clerk

Recommendation:

Staff recommends approval of a retail liquor store license renewal for Spirits, Inc. /DBA Moonshine Liquor located at 268 Hwy 92. The Police Department's report and recommendation is attached.

Background:

The current liquor license expires September 6, 2014.

Cost:

There is no cost to the City to renew the license. The applicant has paid the \$227.50 renewal fee to the State, the City renewal fee of \$97.50 as well as the City liquor occupation tax of \$300.00.

Alignment With Strategic Planning:

Per Delta Municipal Code 5.10.010 "the Delta City Council is hereby designated the local licensing authority for the purposes of exercising the duties and powers provided for in the Colorado Beer Code and the Colorado Liquor Code."

Actions To Be Taken if Approved:

The Mayor and Clerk will sign the renewal application, and the Clerk will mail it to the State, who will review the application and issue the State license.

**LIQUOR OR 3.2 BEER LICENSE
 RENEWAL APPLICATION**

MOONSHINE LIQUOR
 268 HWY 92
 DELTA CO 81416-2044

Fees Due	
Renewal Fee	\$227.50
Storage Permit \$100 x _____	_____
Optional Premise \$100 x _____	_____
Related Resort \$75 x _____	_____
Amount Due/Paid	

Make check payable to: Colorado Department of Revenue. The State may convert your check to a one-time electronic banking transaction. Your bank account may be debited as early as the same day received by the State. If converted, your check will not be returned. If your check is rejected due to insufficient or uncollected funds, the Department may collect the payment amount directly from your banking account electronically.

PLEASE VERIFY & UPDATE ALL INFORMATION BELOW

RETURN TO CITY OR COUNTY LICENSING AUTHORITY BY DUE DATE

Licensee Name SPIRITS INC		DBA MOONSHINE LIQUOR		
Liquor License # 25435970000	License Type Liquor Store (city)	Sales Tax License # 25435970000	Expiration Date 9/6/2014	Due Date 7/23/2014
Street Address 268 HIGHWAY 92 DELTA CO 81416-2044				Phone Number (970) 874 4828
Mailing Address 268 HWY 92 DELTA CO 81416-2044				
Operating Manager Toni Lackey		Home Address 16595 Ward Creek Rd. Cadacedge, CO		Phone Number 970 901 0288

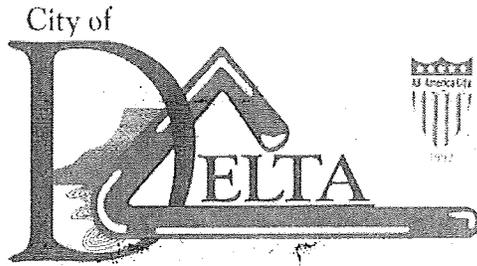
- Do you have legal possession of the premises at the street address above? YES NO
 Is the premises owned or rented? Owned Rented* *If rented, expiration date of lease 28 Feb. 2017
- Since the date of filing of the last annual application, has there been any change in financial interest (new notes, loans, owners, etc.) or organizational structure (addition or deletion of officers, directors, managing members or general partners)? If yes, explain in detail and attach a listing of all liquor businesses in which these new lenders, owners (other than licensed financial institutions), officers, directors, managing members, or general partners are materially interested. YES NO
NOTE TO CORPORATION, LIMITED LIABILITY COMPANY AND PARTNERSHIP APPLICANTS: If you have added or deleted any officers, directors, managing members, general partners or persons with 10% or more interest in your business, you must complete and return immediately to your Local Licensing Authority, Form DR 8177: Corporation, Limited Liability Company or Partnership Report of Changes, along with all supporting documentation and fees.
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been convicted of a crime? If yes, attach a detailed explanation. YES NO
- Since the date of filing of the last annual application, has the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) been denied an alcohol beverage license, had an alcohol beverage license suspended or revoked, or had interest in any entity that had an alcohol beverage license denied, suspended or revoked? If yes, attach a detailed explanation. YES NO
- Does the applicant or any of its agents, owners, managers, partners or lenders (other than licensed financial institutions) have a direct or indirect interest in any other Colorado liquor license, including loans to or from any licensee or interest in a loan to any licensee? If yes, attach a detailed explanation. YES NO
- SOLE PROPRIETORSHIPS, HUSBAND-WIFE PARTNERSHIPS AND PARTNERS IN GENERAL PARTNERSHIPS:** Each person must complete and sign the DR 4679: Affidavit – Restriction on Public Benefits (available online or by calling 303-205-2300) and attach a copy of their driver's license, state-issued ID or valid passport.

AFFIRMATION & CONSENT
 I declare under penalty of perjury in the second degree that this application and all attachments are true, correct and complete to the best of my knowledge.

Type or Print Name of Applicant/Authorized Agent of Business Toni Lackey	Title president
Signature <i>Toni Lackey</i>	Date 11 June 14

REPORT & APPROVAL OF CITY OR COUNTY LICENSING AUTHORITY
 The foregoing application has been examined and the premises, business conducted and character of the applicant are satisfactory, and we do hereby report that such license, if granted, will comply with the provisions of Title 12, Articles 46 and 47, C.R.S. THEREFORE THIS APPLICATION IS APPROVED.

Local Licensing Authority For	Date
Signature	Title
	Attest



360 Main St. • Delta, Colorado 81416 • Phone (970) 874-7566 • Fax (970) 874-8776

LIQUOR LICENSE RENEWAL RECOMMENDATION

To: City Council

Re: Application of Spirits, Inc.
DBA: Moonshine Liquors

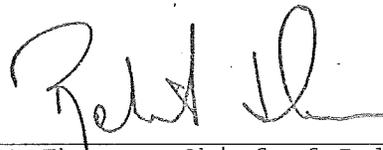
The report sheets show the following liquor violations for the past twelve months for the above named applicant:

No liquor violations in the past twelve months.

Remarks:

Police Department recommendation:

Recommend liquor license renewal.



Robert Thomas, Chief of Police

MEMO

To: Mayor, City Council, City Manager
From: Glen L. Black *GLB*
Date: July 1, 2014
Subject: West End Addition (A portion of)
Lot 1, Allen #2 Minor Subdivision Disconnection



Community Development

Recommendation: Consider the request from Casey Bradford to disconnect from the City of Delta. If Council is in favor of the disconnection request, staff would recommend that the attached annexation agreement be executed as a condition of the disconnection.

Background: Council reviewed this request at the June 16, 2014 meeting and adopted Council Bill #2, 2014 on first reading. Casey Bradford, owner of Lot 1, Allen #2 Minor Subdivision, represented by Aaron Clay, requested disconnection from the City of Delta by letter and application on April 30, 2014. The property is on the edge of the City boundaries, with County on two sides. The City provides water services to the property. If the property is disconnected, the water rates will be billed at Outside City Limits water rates. The property is accessed by H Lane which is not maintained by the City.

Cost: There is no cost to the City.

Alignment With Strategic Planning: Staff is not aware of plans contemplating disconnection from the City. The City Code 13.04.030 lists conditions for providing new electric, water or sewer services including agreements for service lines and annexation. The City Code 13.04.210 lists provisions for an annexation agreement.

Actions To Be Taken if Approved: Consider adopting Council Bill #2 on second reading contingent on staff receiving a fully executed annexation agreement as outlined by City Code.

Council Bill No. 2, 2014

AN ORDINANCE OF THE CITY OF DELTA, COLORADO DISCONNECTING FROM THE CITY'S TERRITORIAL LIMITS A PORTION OF PROPERTY PREVIOUSLY ANNEXED UNDER THE NAME OF THE WEST END ADDITION - SPECIFICALLY LOT 1, ALLEN #2 MINOR SUBDIVISION.

WHEREAS, property known as Lot 1, Allen #2 Minor Subdivision, also known as 1233 H Lane, Delta, CO was annexed part of the West End Addition by the City of Delta Ordinance #4, 2002 on March 19, 2002;

WHEREAS, the property owner has applied for disconnection from the City's territorial limits as shown on the disconnection map prepared by SouthWest Land Surveying LLC under the date of May 27, 2014;

WHEREAS, the Delta City Council has determined, in accord with C.R.S. 31-12-501, that the best interests of the City will not be prejudiced by allowing the requested disconnection.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DELTA, COLORADO AS FOLLOWS:

Section 1. The part of West End Addition, more particularly described as Lot 1, Allen #2 Minor Subdivision, is hereby disconnected from the territorial limits of the City of Delta.

Section 2. This ordinance and the aforementioned map of the area of property disconnected hereby shall be promptly recorded in the public records of Delta County, Colorado.

Section 3. Nothing herein is intended to preclude future re-annexation of said property if and when such action is determined to be necessary and proper.

ADOPTED ON FIRST READING AND ORDERED PUBLISHED THIS _____ DAY OF _____, 2014.

Mayor

ATTEST:

City Clerk

ADOPTED ON SECOND AND FINAL READING AND ORDERED PUBLISHED
THIS _____ DAY OF _____, 2014.

Mayor

ATTEST:

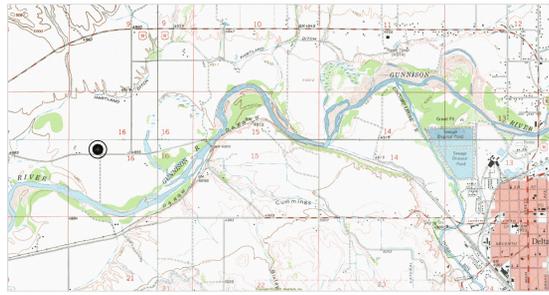
City Clerk

Disconnection Map

WEST END DISCONNECTION (a portion of) LOT 1, ALLEN #2 MINOR SUBDIVISION

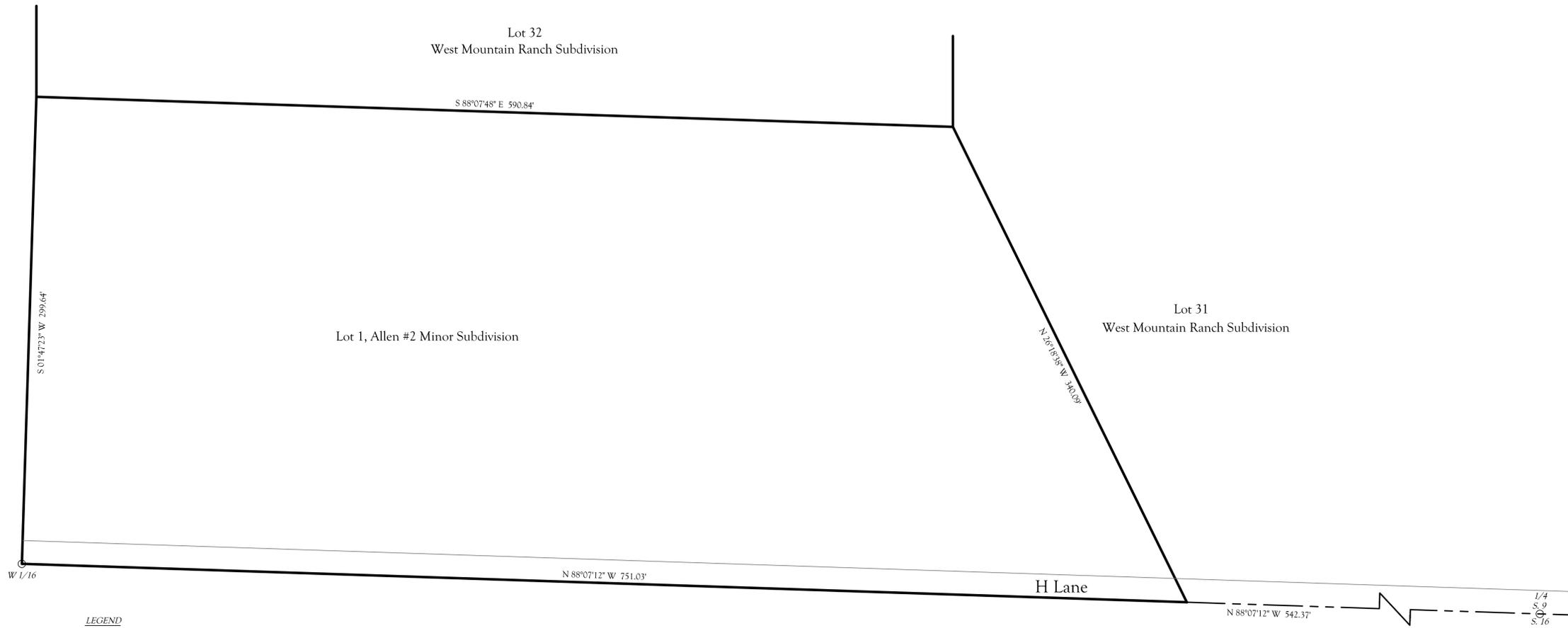
Section 9, Township 15 South, Range 96 West, of the 6th Principal Meridian
Delta County, Colorado

VICINITY MAP



Legal Description:

Lot 1, Allen #2 Minor Subdivision, Delta County
Colorado



LEGEND
 — Boundary Line
 - - - Aliquot Lines
 [Shaded Box] Area to be deeded to County



This disconnection map was prepared from documents of record.

The property described above is disconnected from the territorial limits of the City of Delta, Colorado, by Ordinance No. _____ adopted

By: _____ Attest _____
 Mayor City Clerk

I hereby Certify that this map was filed for record at the Delta County Clerk and Recorders Officer.

 Delta County Clerk and Recorder

Surveyor's Certificate:

I, Kenneth E. Schaaf, hereby certify that this map was prepared under my direct supervision and that it conforms to all the requirements of the Colorado Revised Statutes and the current versions of the Colorado revised statues and the City of Delta regulations.
 Signature _____ Date _____
 License No 38114

U.S. MINERAL SURVEYORS REGISTERED LAND SURVEYORS IN COLORADO		SOUTHWEST LAND SURVEYING LLC 1315 Snowden St., Silverton, CO 81433 (970) 387-0600...Silverton (970) 874-2880...Delta (970) 874-0883...fax EMAIL: kennscha@aol.com	
PLAN SCALE: 1"=40' U.S.S.F	REVISIONS: _____ _____ _____ _____ _____ _____	Disconnection Map	Casey Bradford 1233 H Lane Delta Colorado 81416
FIELD CREW: _____ _____ _____	SHEET 1 of 1		FW: 5/27/14 JOB#: 09-14

MEMO

To: City Council
From: Justin Clifton, City Manager
Date: July 1st 2014
Subject: Golf Club Advisory Board Bylaws



Office of the City Manager

Recommendation:

Staff and the Golf Course Advisory Board recommend the enclosed amendments to the Golf Club Advisory Board Bylaws.

Background:

The bylaws were reviewed when new board members were appointed earlier in 2014. Upon review it was quickly realized that the bylaws contain some provisions that were not being followed. Section highlighted in the enclosed document pertaining to meetings were too specific; demanding specific days, frequency and place. The proposed changes preserve the transparency and predictability needed with a standing committee while allowing for flexibility over the years as workload and board members change.

Cost:

NA

Alignment With Strategic Planning:

The bylaws contain language that limits authority to approve of changes to the City Council.

Actions To Be Taken if Approved:

Staff will complete changes and put the bylaws in place.

CITY OF DELTA BYLAWS OF THE DEVIL'S THUMB GOLF CLUB GOLF ADVISORY BOARD

ARTICLE I • NAME

Section 1 The name of this Board shall be the Devil's Thumb Golf Club Advisory Board.

ARTICLE II • PURPOSE

Section 1 This Board has been established to function in an advisory capacity to the General Manager of Devil's Thumb Golf Club, Delta's City Council and City Manager.

ARTICLE III • MEMBERS

Section 1 This Advisory Board shall consist of seven appointed members and one member of Delta's City Council who shall be Ex-Officio and a nonvoting member of the Board.

Section 2 The first appointments to the Advisory Board shall be made by the General Manager of Devil's Thumb Golf Club and subsequent appointments shall be made by the members of the City Council and City Manager. Appointed Advisory Board members shall serve the following terms:

- Two members shall be appointed for one year term.
- Two members shall be appointed for a term of two years.
- Three members shall be appointed for a term of three years.

Thereafter, Board Members shall be appointed for a three year term. No member shall serve for more than two consecutive three year terms.

Section 3 Appointments to fill vacancies on the Advisory Board shall be for the unexpired term of the vacancy and shall be made by the members of the City Council and City Manager.

Section 4 Advisory Board Members may be removed by action of the City Council for unexcused failure to attend three (3) consecutive Board Meetings or for any actions that they feel are not in the best interest of the City of Delta or Devil's Thumb Golf Club. Additionally, The Board may recommend such action to the City Council.

ARTICLE IV • OFFICERS

Section 1 Officers of the Advisory Board shall be a Chairperson, Vice-Chairperson and Secretary. The officers shall perform the duties prescribed by these bylaws.

The Chairperson shall preside at all meetings of the Board. All meetings shall be conducted using Robert's Rule of Order.

The Vice-Chairperson shall preside at all meetings and perform the duties of the Chairperson in the absence of the Chairperson or in the event of the Chairperson's inability or refusal to act.

The Secretary shall keep a full, accurate account and record of all Board meetings, plus publishing of all Board Agendas, Minutes and Meeting Attendance.

Section 2 Advisory Board Officers shall be nominated and elected by ballot of the Board Members to serve for one year or until their successors are elected. Term of office shall begin at the close of the annual meeting.

Section 3 No Advisory Board member shall hold more than one office and no member shall be eligible to serve more than two consecutive terms in the same office.

ARTICLE V •• MEETINGS

Section 1 Advisory Board Meetings shall be held at regular intervals but not less than once per three month period. Written notice and posting of the time and place of all meetings shall be made available to the general public one week prior to such meetings. Board Members are expected to be in attendance, unless notification is given to the General Manager or the Advisory Board Chairperson as the member's as to the inability to attend such scheduled meeting.

Section 2 The first regular scheduled meeting held on of each year shall be known as the Annual Meeting and shall be for the purpose of electing offices, receiving reports of officers and committees and consideration of any other business that may arise.

Section 3 Special Meetings may be called by the City Manager, General Manager of Devil's Thumb Golf Club, Chairperson or upon written request by four members of the Board filed with the Advisory Board Chairperson. The purpose of the special meeting shall be stated at the time of submitted request.

Section 4 Four voting members of the Advisory Board shall constitute a quorum for the purpose of conducting business of the Board.

Section 5 The action taken by the majority of the members of the Board present at any meeting of the Board at which a quorum is present shall be the act of the Advisory Board.

ARTICLE •• COMMITTEES

Section 1 Standing or special committees shall be appointed by the Chairperson of General Manager of Devil's Thumb Golf Club. Except as otherwise provided, the Chairperson or General Manager shall appoint members thereof. The Chairperson and General Manager or his appointee shall be a Ex-Officio members of all committees.

ARTICLE VII •• CERTIFICATION

It is hereby certified that the Devil's Thumb Golf Club Advisory Board Bylaws has been reviewed and approved by Delta's City Council on this _____, 2014.

_____ Edward C. Sisson, Mayor, City of Delta

Amendments to these bylaws may only be made by action of Delta's City Council.

Attorney Comments



City Manager Comments



Councilmember Comments

