

Mayor Ed Sisson called the meeting to order at 7:00 p.m. Also present were Councilmembers Bill Raley, Robert Jurca, Mary Cooper, and Ray Penick along with City Manager Justin Clifton. A meeting notice was posted in the south window at City Hall at least twenty-four hours prior to the meeting.

**Pledge of Allegiance**

The Mayor led everyone present in the Pledge of Allegiance.

**Changes to the Agenda**

There were none.

**Minutes**

It was moved by Councilmember Raley and seconded by Councilmember Jurca to approve the minutes of the February 4, 2014 regular meeting as submitted by the Clerk. All in favor, motion carried.

**Citizen Comments**

There were none.

**Colorado American Public Works Association (APWA) Award Presentation**

Jim Houghnon with APWA presented Ralph Shearer an award for Best Project in the Environment Category for Small Communities for City of Delta's chlorine boost project.

Utilities Director Steve Glammeyer stated that he appreciates all of Ralph Shearer's work on this project.

**2014 Posting Site**

The Clerk explained that this is an annual approval required by state statute for the public notice posting location. She suggested continuing to use the south window's bulletin board at City Hall for the official posting site.

It was moved by Councilmember Penick and seconded by Councilmember Jurca to designate the south window bulletin board at City Hall as the posting site for all 2014 public notices for the City of Delta. All in favor, motion carried.

**Hotel/Restaurant Liquor License Renewal and Report of Changes; Daveto's Italian Restaurant**

The Clerk reported that Daveto's Italian Restaurant has submitted a Report of Changes. The change states that David Purdum has resigned from the corporation and that Teri Alexander and Craig Hasto will be the remaining members.

**Regular Meeting, Delta City Council, February 18, 2014 (cont.)**

**Hotel/Restaurant Liquor License Renewal and Report of Changes; Daveto's Italian Restaurant (cont.)**

The Clerk also reported that Daveto's has submitted their annual renewal application. The application is complete and all fees have been paid. The police department has recommended renewal.

It was moved by Councilmember Cooper and seconded by Councilmember Raley to approve the Report of Changes and the Hotel/Restaurant Liquor License for Daveto's Italian Restaurant. All in favor, motion carried.

**Police Department & Wastewater Treatment Plant HVAC Project**

City Manager Justin Clifton stated that these are two projects identified out of three for possible completion this year. The third being City Hall; however, staff is looking at the facilities a little deeper before pursuing that project. The bids that were received are summarized in the memo presented in the packets.

Councilmember Cooper questioned where Arctic Cooling & Heating is located.

Facilities Manager Rod Myers stated Arctic Cooling is out of Grand Junction, CO.

Councilmember Jurca questioned if the City has any prior experience with Arctic Cooling & Heating.

Mr. Myers stated that the City does not have any prior experience with the company.

Councilmember Penick questioned if the project is within budget.

Mr. Myers stated that the police department budgeted \$30,000 and the bid came in at \$18,095.

Utilities Director Steve Glammeyer stated that this project is one of many that have been identified at the WWTP this year and staff budgeted \$500,000 for all projects. He believes staff will be able to get all projects identified done this year within budget.

It was moved by Councilmember Raley and seconded by Councilmember Cooper to accept the bid from Arctic Cooling & Heating for the police department and the wastewater treatment plant HVAC projects for a total of \$108,399. All in favor, motion carried.

**Stantec Change Order for Engineer Construction Services**

Manager Clifton stated that there have been many discussions regarding the extended truck route project. This portion has to do with the construction oversight and some remaining design work. All the costs were anticipated in the 2014 budget. He explained that those dollars budgeted contemplate more than a 5% contingency.

Public Works Director Jim Hatheway reported that this change order includes is the extension of construction engineering, construction observation, quality assurance and director expenses.

**Regular Meeting, Delta City Council, February 18, 2014 (cont.)**

**Stantec Change Order for Engineer Construction Services (cont.)**

He explained that another component of this is the redesign of the profile between 5<sup>th</sup> Street and Hwy 348.

Councilmember Cooper stated that Stantec has done a wonderful job on helping the City save monies with the project.

Director Hatheway stated that staff is continuing to look for cost savings. He did explain that this amount does not include as-builds. He is in hopes that there were be enough savings that are identified to be used for the as builds.

It was moved by Councilmember Cooper and seconded by Councilmember Penick to approve the Stantec Change for engineer construction services for a total amount of \$376,150. All in favor, motion carried.

**Hamon Daily Rate Approval**

Manager Clifton stated that the City entered into a guaranteed maximum price contract with Hamon, a lot of that work has not been executed. This approval does not actually deal with the remaining components of the project still within the original anticipated cost. This is just that portion of the project related to overhead conditions, the cost of having the contractor onsite. Mr. Clifton explained that with the slowdown in the winter and a revamp in the spring to try to reduce the total number of days the contractor would be onsite to reduce the total cost. These costs are added/above what the City has paid and has secured in the original contract because of the time extension. The rate has been reduced from around \$3000 to close to \$2300 through discussions with the contractor analyzing past numbers and paring it down as tightly as they can.

Director Hatheway stated that this was a coordinated effort between the contractor and the City to bring down costs.

Mayor Sisson questioned what if they project is not completed by the deadline stated.

Director Hatheway stated that this is a daily rate that will be locked in whether it is completed by that date or not.

Manager Clifton stated that if the motion includes a not to exceed amount, then staff will come back if there are added days to the project. Similarly, if the project is completed early, the City would not pay for any days after completion. It is Council's discretion if they want to approve only the daily rate or to reference the daily rate with a not to exceed amount.

Councilmember Cooper stated that if Council limits staff with the number of days then staff may be put in a position to have to negotiate the rate and it may go up.

Manager Clifton stated that he would not anticipate having that issue. The contractor has been really great to work with and they are very transparent about their costs.

**Regular Meeting, Delta City Council, February 18, 2014 (cont.)**

**Hamon Daily Rate Approval (cont.)**

Director Hatheway also stated that with the slowdown the contractor is trying to complete as much work as they can with the crew that they have available. This rate takes effect April 10<sup>th</sup>.

Councilmember Penick questioned if staff anticipates a possible cost overrun on this daily rate because of the conservative figure that is being used.

Manager Clifton stated that they are being conservative in the number of days needed for the project.

Councilmember Penick questioned if Council were to put the expense limit of \$450,000; staff does not foresee at this point having to come back for additional funds.

Manager Clifton stated that is correct. Staff would suggest putting it at a not to exceed because it could be less.

It was moved by Councilmember Penick and seconded by Councilmember Jurca to approve the Hamon overhead and expense daily rate not exceed \$2381.62 per calendar day and not to exceed at total cost of \$450,126.18.

Councilmember Penick questioned if the \$450,126.18 is figured into the 2014 budget.

Manager Clifton stated that it is budgeted in 2014. He explained that this year's budget after accounting for both changes still leaves about 7% unallocated.

Mayor Sisson called for a vote. All in favor, motion carried.

**City Attorney Comments**

There were none.

**City Manager Comments**

Manager Clifton reminded Council of the work session scheduled on February 25<sup>th</sup> at 5:00pm.

**Councilmember Comments**

Councilmember Cooper stated all the toys she collected while at NAPA are now online to be auctioned. She also stated that it is wonderful to live in Colorado.

Councilmember Penick questioned how the online payments for utility bills are going.

Manager Clifton stated it has started slow but is picking up.

Mayor Sisson commented on the policy committee meeting he attended last week. He will leave the binder of information with Mr. Clifton

**Regular Meeting, Delta City Council, February 18, 2014 (cont.)**

The meeting was adjourned at 7:22 p.m.

/s/ Jolene E. Nelson  
Jolene E. Nelson, City Clerk